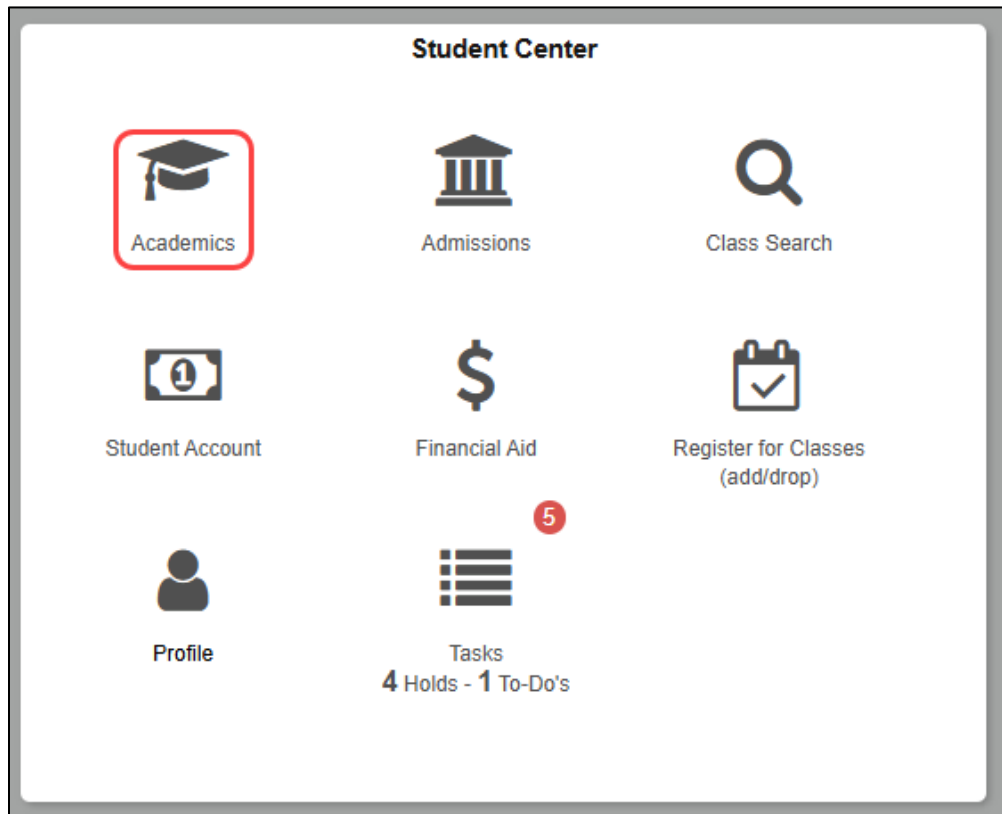
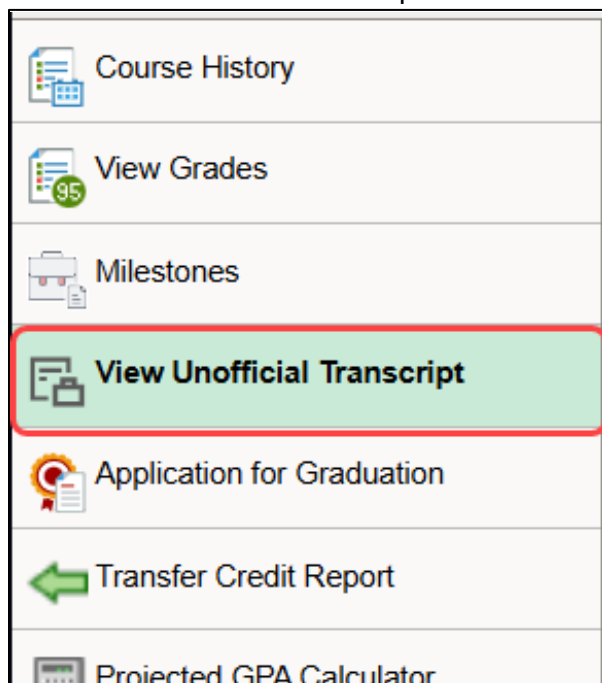


Viewing Unofficial Transcripts

1. Log into the [UCDAccess](#) student portal.
2. Select the Academics icon within the Student Center.







3. Select View Unofficial Transcript from the left side navigation menu.







Viewing Unofficial Transcripts

4. If coursework was taken at another CU campus, select the applicable campus. Otherwise, proceed to the next step.

View Unofficial Transcript	
 Course History	University of Colorado Boulder
 View Grades	University of Colorado Denver
 Milestones	
 View Unofficial Transcript	

- a. To change the campus after the initial selection, use the Change button.

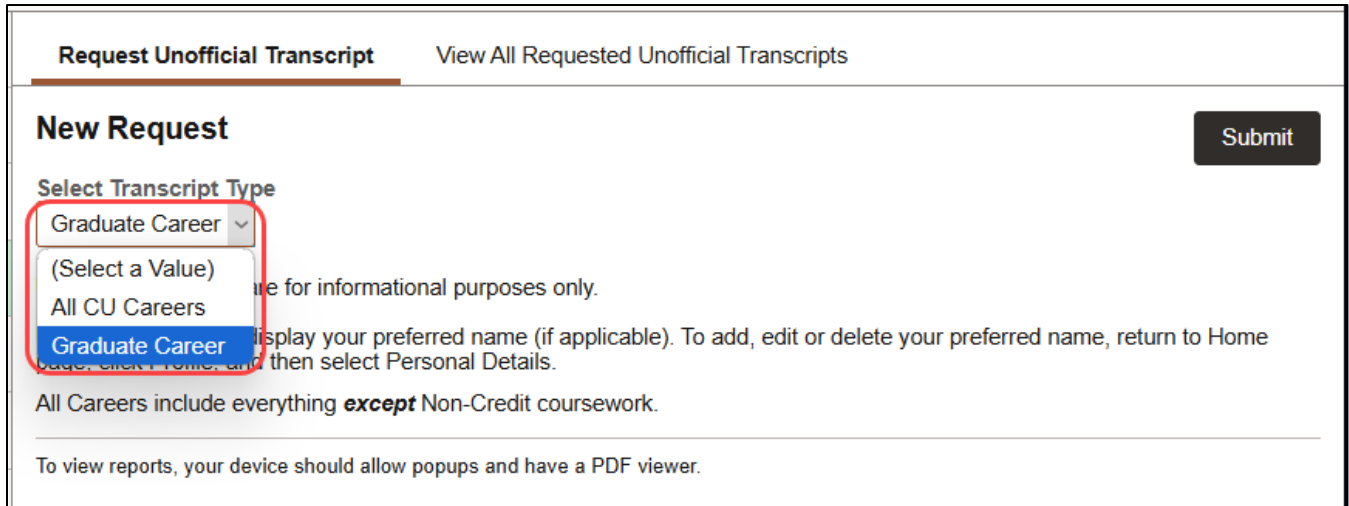
View Unofficial Transcript	
University of Colorado Denver	Change
 Course History	Request Unofficial Transcript View All Requested Unofficial Transcripts
 View Grades	New Request Submit
 Milestones	Select Transcript Type Graduate Career
 View Unofficial Transcript	Unofficial transcripts are for informational purposes only.

5. To create a new request, select the Request Unofficial Transcript tab.

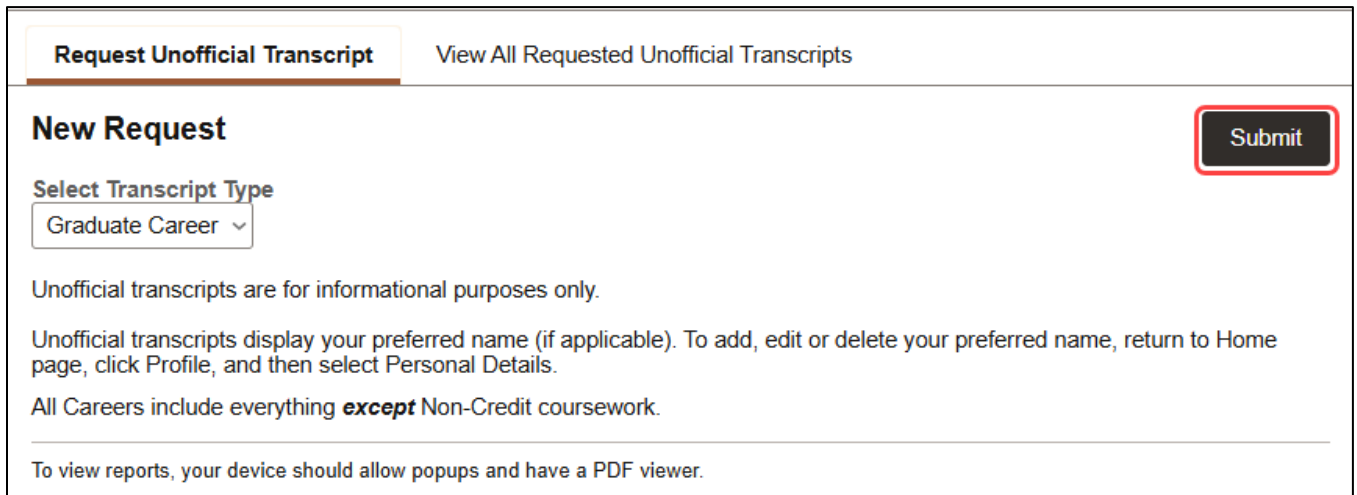
Request Unofficial Transcript	View All Requested Unofficial Transcripts
New Request Submit	
Select Transcript Type Graduate Career	
Unofficial transcripts are for informational purposes only.	
Unofficial transcripts display your preferred name (if applicable). To add, edit or delete your preferred name, return to Home page, click Profile, and then select Personal Details.	
All Careers include everything except Non-Credit coursework.	
To view reports, your device should allow popups and have a PDF viewer.	

Viewing Unofficial Transcripts

6. Select the desired Transcript Type, then select the Submit button.



The screenshot shows the 'Request Unofficial Transcript' form. At the top, there are two tabs: 'Request Unofficial Transcript' (active) and 'View All Requested Unofficial Transcripts'. Below the tabs is the 'New Request' section. On the right side of this section is a 'Submit' button, which is highlighted with a red rectangle. The 'Select Transcript Type' dropdown menu is open, showing options: 'Graduate Career' (selected and highlighted with a red rectangle), '(Select a Value)', 'All CU Careers', and 'Graduate Career'. Below the dropdown, there is text explaining that unofficial transcripts are for informational purposes only and that all careers include everything except Non-Credit coursework. At the bottom, there is a note about device settings for viewing reports.



This screenshot shows the same 'Request Unofficial Transcript' form, but with the 'Submit' button highlighted with a red rectangle. The 'Select Transcript Type' dropdown menu is closed, and the 'Graduate Career' option is selected. The rest of the form content remains the same.

The system will generate and display the unofficial transcript in a new browser tab. If the new tab does not open, please check and adjust the browsers' pop-up settings.

7. **To view previously requested unofficial transcripts**, select the View All Requested Unofficial Transcripts Tab. Select the View Report button to view the transcript that was requested on the specified request date.

Viewing Unofficial Transcripts

Request Unofficial Transcript

View All Requested Unofficial Transcripts

Previous Requests

View Report	Request Date ↑↓	Request Number ↑↓	Description ↑↓
View Report	09/17/2025		Graduate Career
View Report	05/27/2025		All CU Careers
View Report	05/21/2025		All CU Careers
View Report	05/21/2025		All CU Careers
View Report	05/19/2025		All CU Careers
View Report	05/17/2025		All CU Careers
View Report	04/21/2025		All CU Careers
View Report	01/06/2025		All CU Careers
View Report	06/25/2024		All CU Careers

The system will display the transcript in a new browser tab. If the new tab does not open, please check and adjust the browsers' pop-up settings.

To learn more about requesting official transcripts, please visit the CU Anschutz Office of the Registrar's website: <https://www.cuanschutz.edu/registrar/student-resources/transcripts>.