

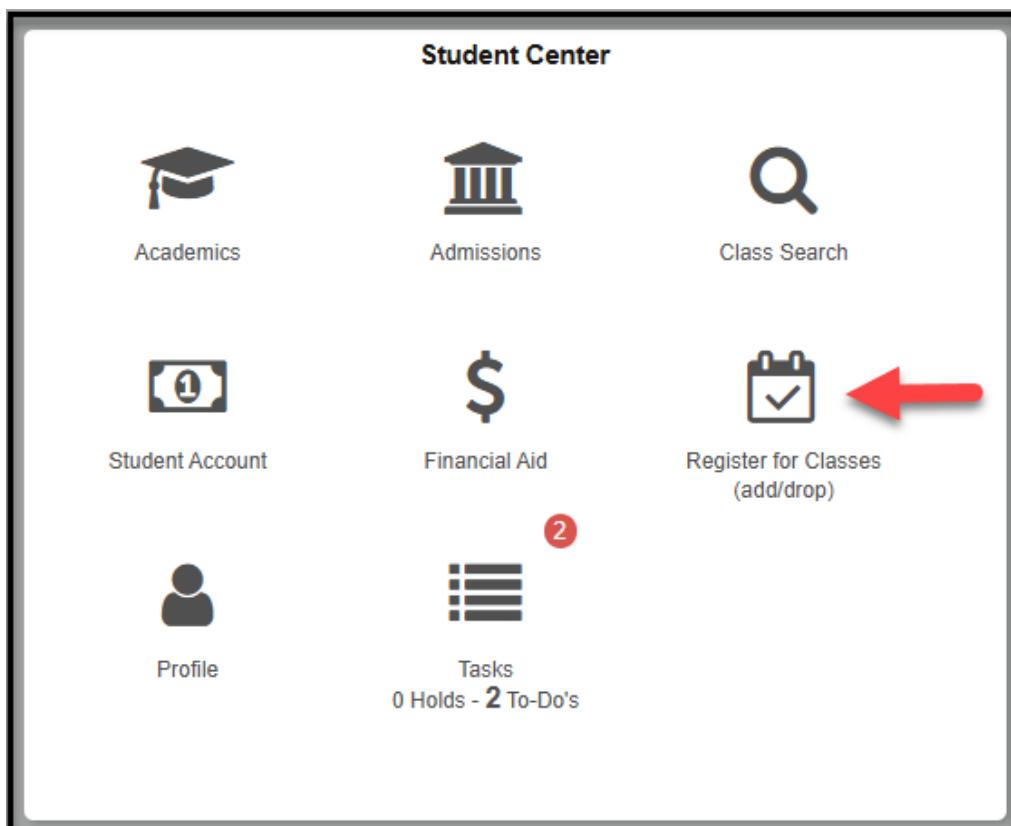
# Adding a Class

## Important information prior to registering for classes.

- Complete the Pre-Registration Task. This task must be completed to maintain access to the student portal and proceed with self-registration. Students will be required to verify the following information: Personal Contact Details, Home and Local Addresses, Emergency Contact(s), and review of the University's Tuition Fee Agreement.
  - If this option does not first appear when entering the portal, it will open after a class section has been selected (before step 7).
- Review any task holds and to-do items.
- View Enrollment Appointment(s) (if applicable).
- For more information on these tasks, please refer to the Student How-To Guides & Documentation [website](#).

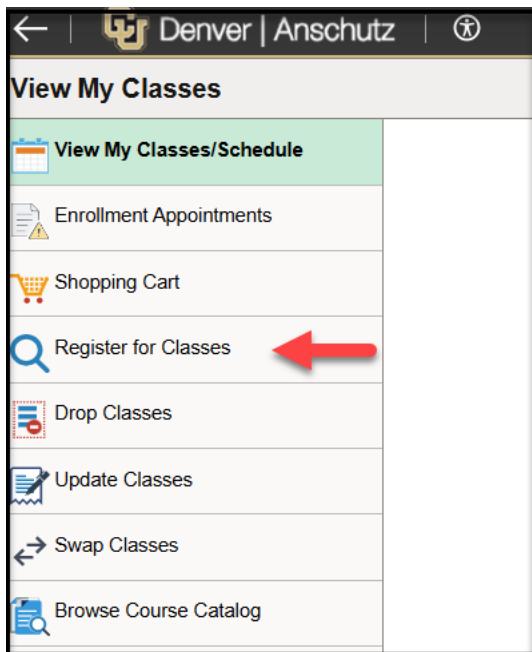
**Note:** The Class Search function is available to view classes prior to registration. The function allows students to add a course to favorites and save time locating the class when registration begins.

1. [Log into the UCDAccess Student Portal](#). In the Student Center, click **Register for Classes (add/drop)**.

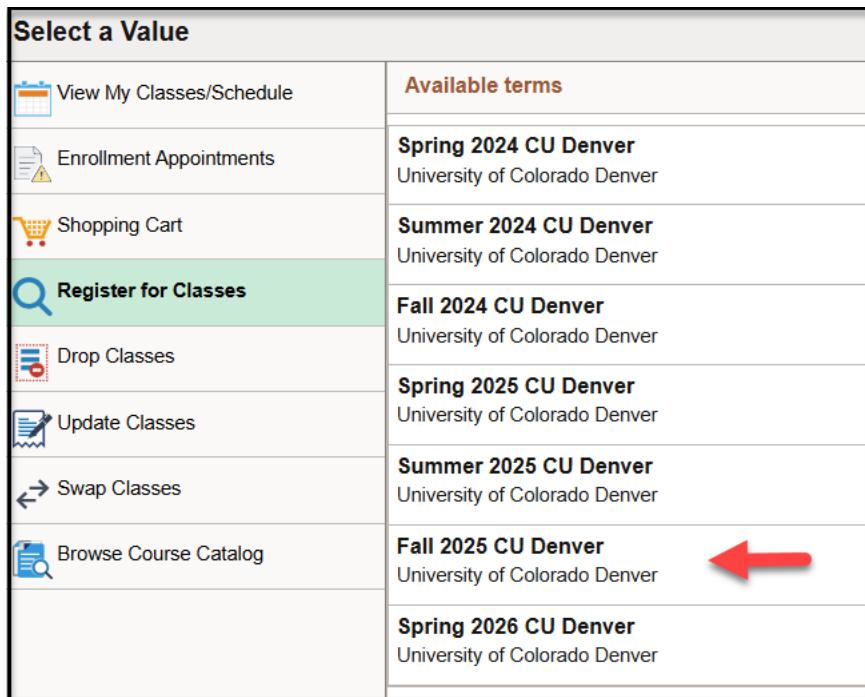


2. On the navigation menu on the left-hand side of the screen, click **Register for Classes**.

# Adding a Class



3. Select the **term** for registration.



4. In the Search for Classes box, enter a keyword for the search and then click the → button or press **enter** on a keyboard to search. There are a variety of ways to search for courses using **keywords**, **Additional ways to search**, **Favorites**, or **Recently Viewed**.

# Adding a Class

Register for Classes

Fall 2025 University of Colorado Denver [Change Term](#)

[View My Classes/Schedule](#) [Search For Classes ?](#)  [A](#)

[Enrollment Appointments](#) [Additional ways to search B](#)

[Shopping Cart](#) [Favorites C](#) [Recently Viewed D](#)

[Print](#)



- a. Keywords include searching by topic, course title, five-digit Class Number (ex. 12345), Class Attribute, Subject Code and Catalog Number (ex. IDPT 8110)
  - i. Search results are limited to 100 returned values. The message below will appear when the results exceed this limit. This is likely to happen when searching with broad topics or keywords. It is recommended students use multiple keywords to help further narrow the search results.

## View Search Results

100 courses displayed with keyword(s): Clinical

**Search results have exceeded a limit set by your institution. Apply filters or another key word to refine your search.**

- b. Additional ways to search
  - i. This will open a new window with Available Subjects, Catalog Number, and Instructor Last Name. At least one of the three fields will need to be entered.

Additional ways to search

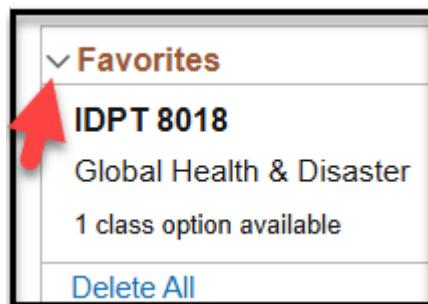
Available Subjects

Catalog Number  contains value

Instructor Last Name  contains word

- c. Favorites are the list courses that were added as Favorites from current or previous terms.
  - i. To view/select Favorites, click the → button next to *Favorites*. This will expand the accordion with any favorites that have previously been added. Click the **course(s)** for more information.

# Adding a Class

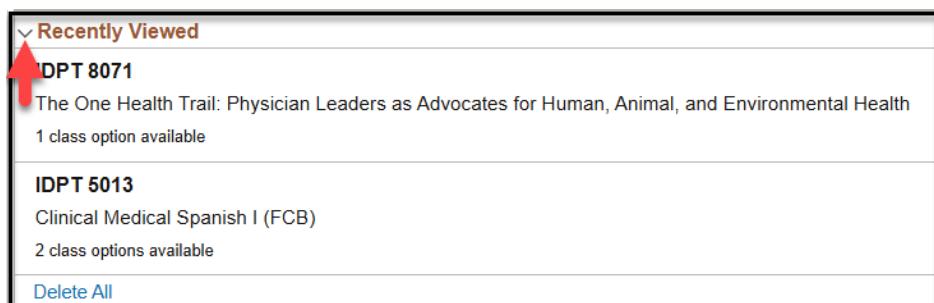


▼ Favorites

**IDPT 8018**  
Global Health & Disaster  
1 class option available  
[Delete All](#)

d. Recently Viewed are courses that were viewed while searching.

- To view/select Recently Viewed, click the **arrow** next to the *Recently Viewed*. This will expand the accordion with any courses that were viewed. Click the **course** for more information.



▼ Recently Viewed

**DPT 8071**  
The One Health Trail: Physician Leaders as Advocates for Human, Animal, and Environmental Health  
1 class option available

**IDPT 5013**  
Clinical Medical Spanish I (FCB)  
2 class options available  
[Delete All](#)

5. Click on the **arrow** on the right-hand side to choose a search result to view class options.

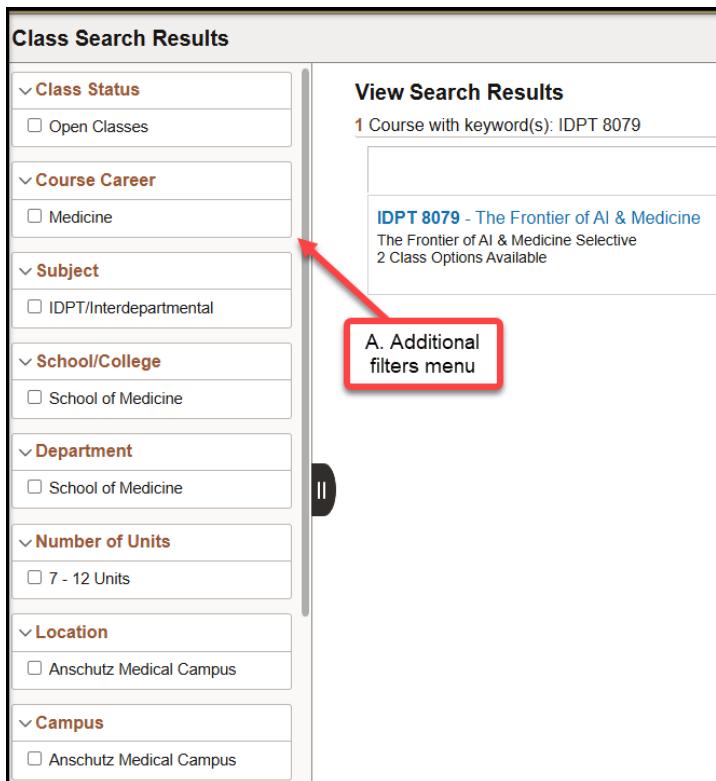


**View Search Results**  
1 Course with keyword(s): IDPT 8079

IDPT 8079 - The Frontier of AI & Medicine The Frontier of AI & Medicine Selective 2 Class Options Available	 

- If the search yields multiple results, use the filters on the left-hand side menu to help narrow the course options.

# Adding a Class



Class Search Results

Class Status

Open Classes

Course Career

Medicine

Subject

IDPT/Interdepartmental

School/College

School of Medicine

Department

School of Medicine

Number of Units

7 - 12 Units

Location

Anschutz Medical Campus

Campus

Anschutz Medical Campus

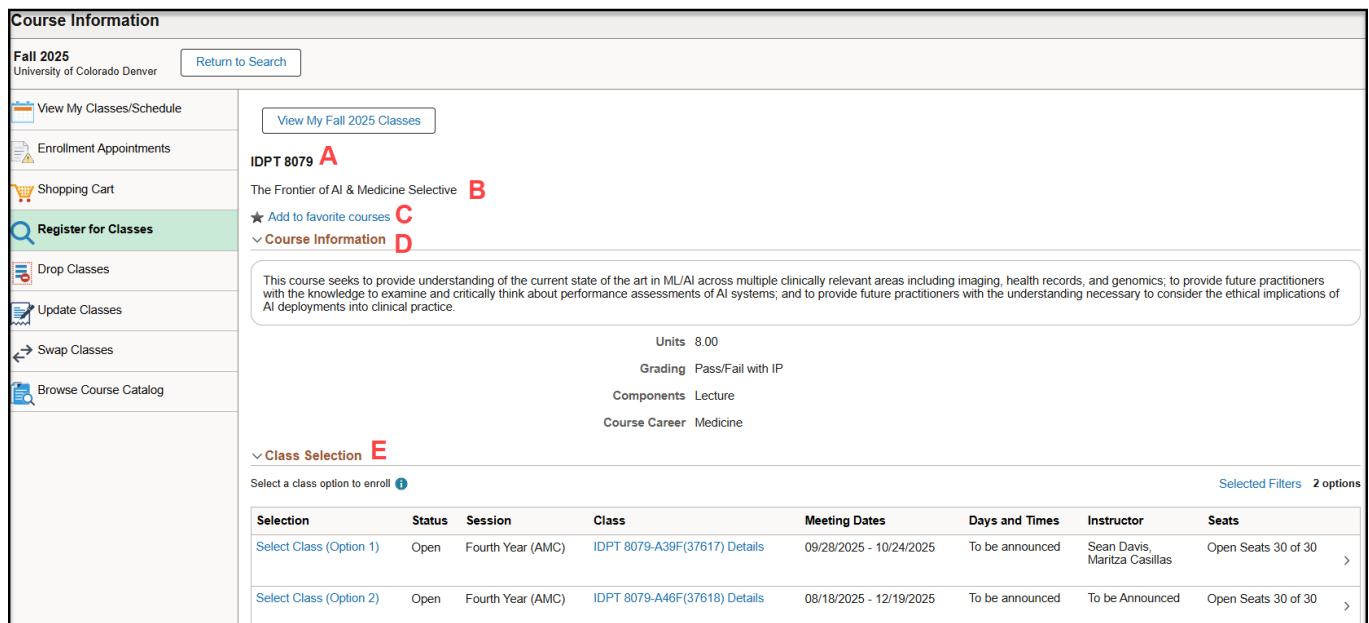
**View Search Results**

1 Course with keyword(s): IDPT 8079

**IDPT 8079 - The Frontier of AI & Medicine**  
The Frontier of AI & Medicine Selective  
2 Class Options Available

A. Additional filters menu

6. Course Information provides additional details about course and allows students to enroll into a section of the class. After all information has been reviewed click on the **Class Selection** to add to the schedule.



Course Information

Fall 2025

University of Colorado Denver

Return to Search

View My Classes/Schedule

Enrollment Appointments

Shopping Cart

Register for Classes

Drop Classes

Update Classes

Swap Classes

Browse Course Catalog

**IDPT 8079 A**

The Frontier of AI & Medicine Selective

Add to favorite courses

Course Information

This course seeks to provide understanding of the current state of the art in ML/AI across multiple clinically relevant areas including imaging, health records, and genomics; to provide future practitioners with the knowledge to examine and critically think about performance assessments of AI systems; and to provide future practitioners with the understanding necessary to consider the ethical implications of AI deployments into clinical practice.

Units: 8.00

Grading: Pass/Fail with IP

Components: Lecture

Course Career: Medicine

**Class Selection E**

Select a class option to enroll

Selection	Status	Session	Class	Meeting Dates	Days and Times	Instructor	Seats
Select Class (Option 1)	Open	Fourth Year (AMC)	IDPT 8079-A39F(37617) Details	09/28/2025 - 10/24/2025	To be announced	Sean Davis, Maritza Casillas	Open Seats 30 of 30 >
Select Class (Option 2)	Open	Fourth Year (AMC)	IDPT 8079-A46F(37618) Details	08/18/2025 - 12/19/2025	To be announced	To be Announced	Open Seats 30 of 30 >

Selected Filters: 2 options

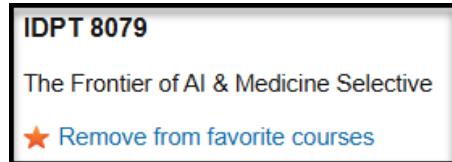
a. Subject Code and Catalog Number.

b. Course Title.

# Adding a Class

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- c. Add to favorite courses saves the course to Favorites. This does not add the course to the shopping cart for enrollment.
  - i. To add to favorites, click the blue **Add** to favorite courses link. The star will then turn orange and the wording will update to Remove from favorite courses.

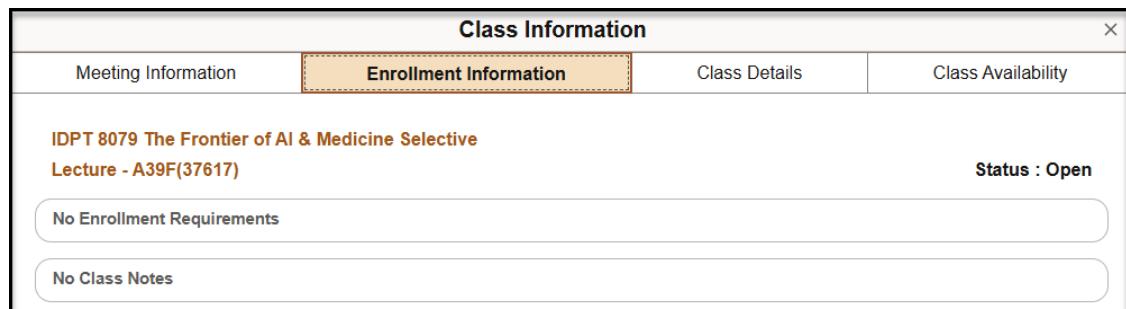


IDPT 8079

The Frontier of AI & Medicine Selective

★ Remove from favorite courses

- d. Course Information provides the course description, units (credit hours), grading method, component(s), and course career the course is offered under.
- e. Class Selection provides information about the class sections being offered for the given term. This includes:
  - i. Selection: click Select Class after reading through the other information to add the course to the schedule.
  - ii. Status: will show if a section is open, closed, or has a waitlist available.
  - iii. Session:
  - iv. Class: gives the Subject Code and Catalog number (ex- IDPT 8079), Section Number (ex- A39F) and class number (ex- 37617). When the blue hyperlink is clicked, this opens a new window to provide further details about the specific section.



Class Information

Meeting Information      Enrollment Information      Class Details      Class Availability

IDPT 8079 The Frontier of AI & Medicine Selective

Lecture - A39F(37617)

Status : Open

No Enrollment Requirements

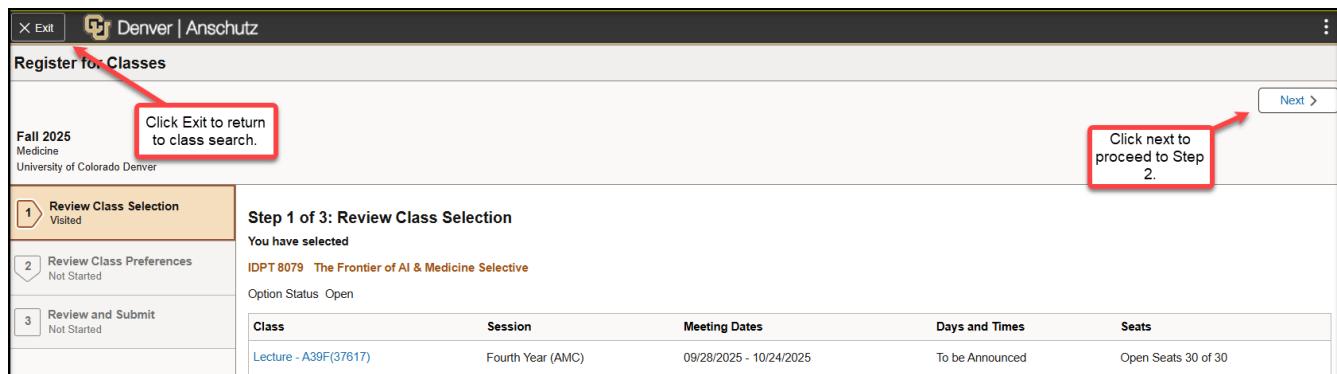
No Class Notes

1. Meeting Information provides the meeting dates, days, times, room, and instruction information. Important note: some schools/colleges/departments may update this information at a later time or students may need to contact their school/college/department for more information.
2. Enrollment Information lets students know if there are additional enrollment requirements to take the course, such as department or instructor consent is required. The Class Notes area may also provide additional information regarding location, contact information for scheduling the course, etc.
3. Class Details provides units (credit hours), grading method, instruction mode (the modality of how the course will be taught), location, and campus.
4. Class Availability alerts students to the class capacity, current enrollment total at the time of scheduling the section, available seats at the time of scheduling the section, waitlist capacity (if applicable), and waitlist total (if applicable).
- v. Meeting Dates: the dates the section will be running.

# Adding a Class

- vi. Days and Times: the specific days of the week and times the course will meet, if applicable.
- vii. Instructor: the person(s) teaching the course.
- viii. Seats: the number of open seats for the course.

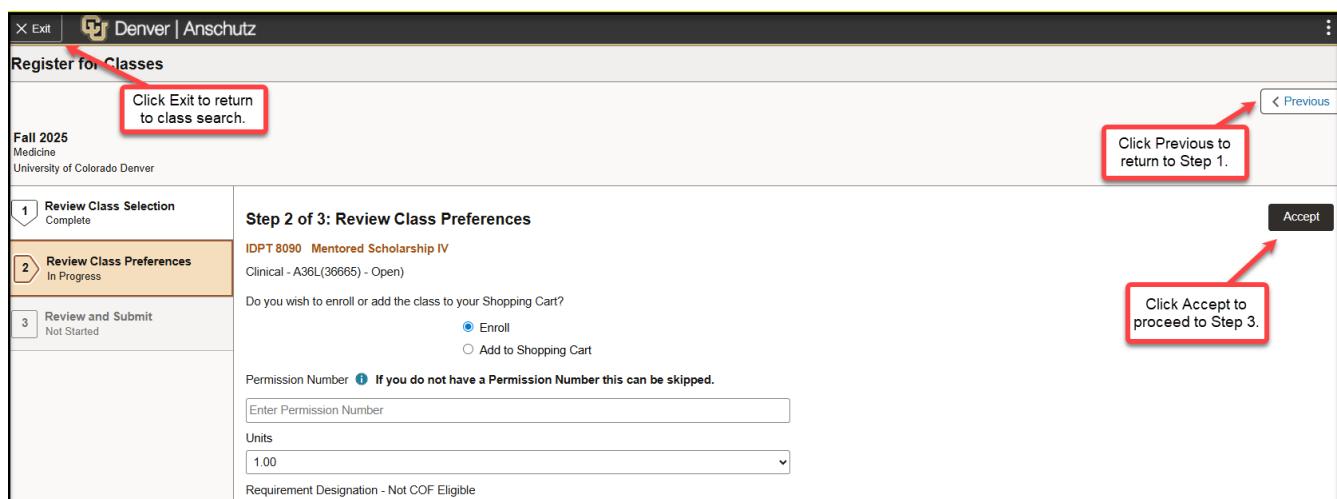
7. Review the class section details to confirm the course, class (the blue hyperlink will open the Class Information box from Step 6), session, meeting dates, days and times, and seats. If the information is correct, click the **Next** button in the top right corner. If this is not the anticipated section, click the **Exit** button in the top left corner.



**Step 1 of 3: Review Class Selection**  
You have selected  
IDPT 8079 The Frontier of AI & Medicine Selective  
Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - A39F(37617)	Fourth Year (AMC)	09/28/2025 - 10/24/2025	To be Announced	Open Seats 30 of 30

8. Choose to enroll or add the class to the shopping cart. Click **Accept** to proceed to Step 3. Click **Previous** to return to Step 1. Click **Exit** to return to Class Search.



**Step 2 of 3: Review Class Preferences**  
IDPT 8090 Mentored Scholarship IV  
Clinical - A36L(36665) - Open

Do you wish to enroll or add the class to your Shopping Cart?

Enroll  
 Add to Shopping Cart

Permission Number  ⓘ If you do not have a Permission Number this can be skipped.  
Enter Permission Number

Units  
1.00

Requirement Designation - Not COF Eligible

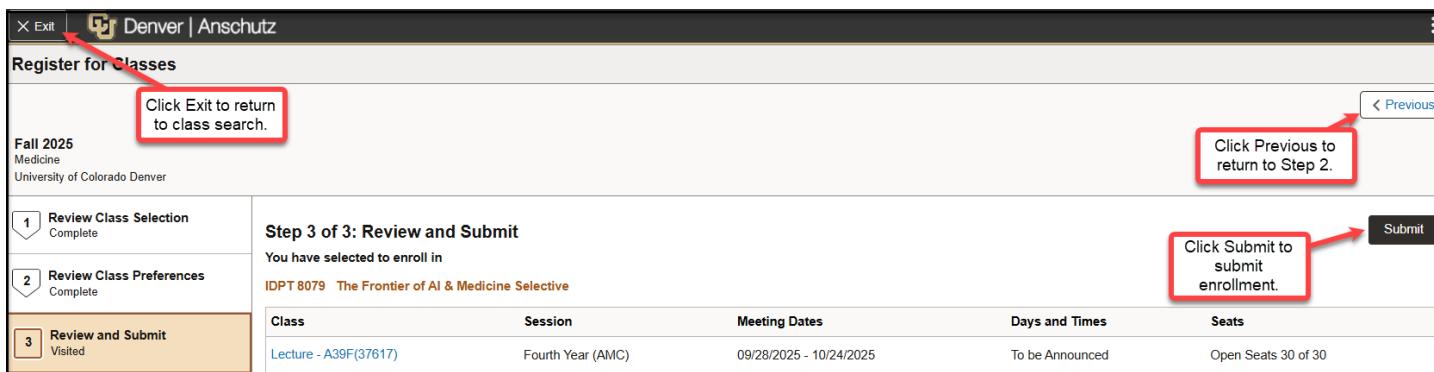
## Other Important Information

- a. Placing a class in the shopping cart does not save a place in the class. The enrollment process must be completed to have a seat in the class. The shopping cart functionality is recommended for use prior to the beginning of the enrollment appointment.
- b. If a permission number was given to enroll in the course, add this number to the Permission Box. Click **Accept** when completed.
- c. If applicable, a waitlist is available for the course, an option to be added to the waitlist if the class is full will also appear here.

# Adding a Class

d. If applicable, for variable credit courses, a drop-down menu will show to select the number of credits to be enrolled into for the section.

9. Review the class section details to confirm the course, class (the blue hyperlink will open the Class Information box from Step 6), session, meeting dates, days and times, and seats. If the information is correct, click the **Submit** button in the top right corner to enroll in the course. Click the **Previous** button to return to step 2 to switch the enrollment option. Click the **Exit** button in the top left corner to return to the class search.



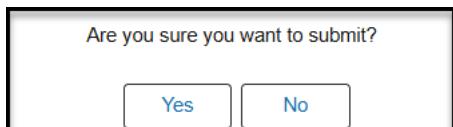
Click Exit to return to class search.

Click Previous to return to Step 2.

Click Submit to submit enrollment.

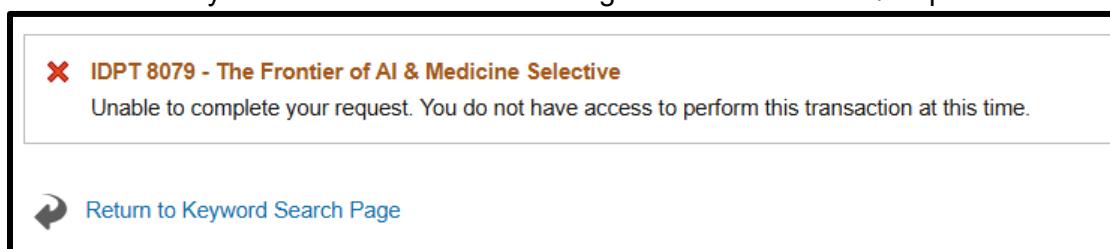
Submit

10. A pop-up window will appear asking “Are you sure you want to submit?” Click **Yes** to enroll.

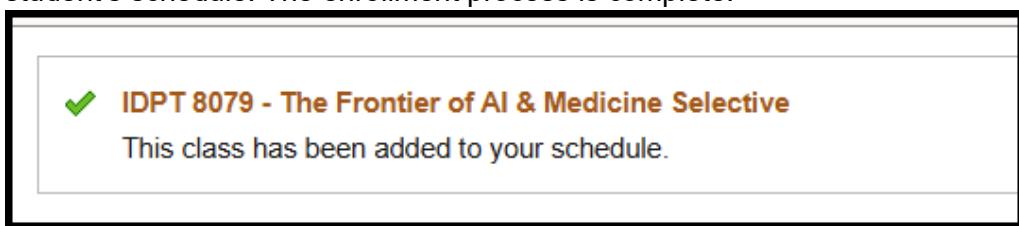


11. Confirmation

a. If enrollment was not successful, an error message will appear. Click the **Return to Keyword Search Page**. This may have happened if there was not a waitlist and the course could not be added. This may also occur if a course is being added after the add/drop deadline.



b. If enrollment was successful, a confirmation message will confirm the class was added to the student's schedule. The enrollment process is complete.



# Adding a Class

c. If adding a course to the shopping cart, a confirmation screen will confirm the class was added to the shopping cart.

**Confirmation**

Fall 2025  
Medicine  
University of Colorado Denver

<a href="#">View My Classes/Schedule</a>	 <b>IDPT 8076 - Alpine Non-Surgical Musculoskeletal and Spine Medicine Selective</b> Class has been added to your Shopping Cart.
<a href="#">Enrollment Appointments</a>	
<a href="#">Shopping Cart</a>	<a href="#">Return to Class Search Results</a>
<a href="#">Register for Classes</a>	<a href="#">Return to Keyword Search Page</a>

Follow the steps below to finalize enrollment for courses added to the shopping cart.

12. Continue to add courses to the shopping cart using the steps above. To enroll, click **Shopping Cart** in the left side navigation menu.

**Confirmation**

Fall 2025  
Medicine  
University of Colorado Denver

<a href="#">View My Classes/Schedule</a>	 <b>IDPT 8090 - Mentored Scholarship IV</b> Class has been added to your Shopping Cart.
<a href="#">Enrollment Appointments</a>	
<a href="#">Shopping Cart</a> 	<a href="#">Return to Keyword Search Page</a>
<a href="#">Register for Classes</a>	
<a href="#">Drop Classes</a>	
<a href="#">Update Classes</a>	
<a href="#">Swap Classes</a>	
<a href="#">Browse Course Catalog</a>	

13. The shopping cart will have the options to **Enroll**, **Delete**, or **Validate** the courses.

# Adding a Class

Your Shopping Cart											Enroll	Delete	Validate
Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences			
<input type="checkbox"/>	Open	<a href="#">Lecture - A39F(37617)</a>	IDPT 8079 The Frontier of AI & Medicine	Fourth Year (AMC)				8.00	Open Seats 30 of 30	<a href="#">Change Preferences</a>			
					More meeting details available								
<input type="checkbox"/>	Open	<a href="#">Clinical - A36L(36665)</a>	IDPT 8090 Mentored Scholarship IV	Fourth Year (AMC)				1.00	Open Seats 200 of 200	<a href="#">Change Preferences</a>			
					More meeting details available								

- Enroll moves the selected courses through the enrollment process. See Step 14.
- Delete removes the selected courses from the shopping cart. A pop-up window will appear to confirm the deletion of the course. After clicking "Yes" the updated version of the shopping cart will appear.

Your Shopping Cart											Enroll	Delete	Validate
Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences			
<input type="checkbox"/>	Open	<a href="#">Lecture - A39F(37617)</a>	IDPT 8079 The Frontier of AI & Medicine	Fourth Year (AMC)				8.00	Open Seats 30 of 30	<a href="#">Change Preferences</a>			
					More meeting details available								
<input checked="" type="checkbox"/>	Open	<a href="#">Clinical - A36L(36665)</a>	IDPT 8090 Mentored Scholarship IV	Fourth Year (AMC)				1.00	Open Seats 200 of 200	<a href="#">Change Preferences</a>			
					More meeting details available								

Are you sure you want to delete the Class(es) ?

Your Shopping Cart											Enroll	Delete	Validate
Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences			
<input type="checkbox"/>	Open	<a href="#">Lecture - A39F(37617)</a>	IDPT 8079 The Frontier of AI & Medicine	Fourth Year (AMC)				8.00	Open Seats 30 of 30	<a href="#">Change Preferences</a>			
					More meeting details available								

- Validate reviews the selected courses to ensure requirements are met to enroll.

✓ **IDPT 8090 - Mentored Scholarship IV**  
The Requirement Designation Option was set to 'YES' by the enrollment process.

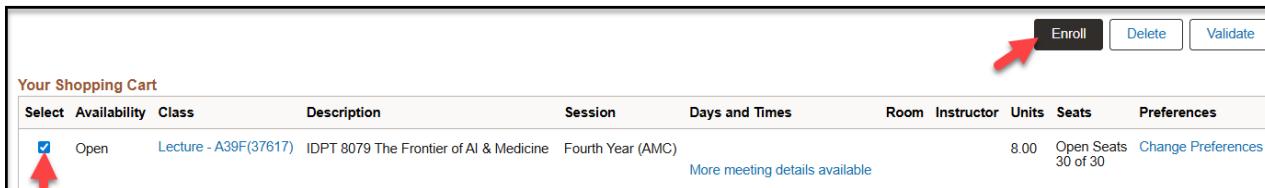
✓ **IDPT 8079 - The Frontier of AI & Medicine Selective**  
Okay to Add to Class Schedule.

 [Return to Shopping Cart](#)

 [View My Classes](#)

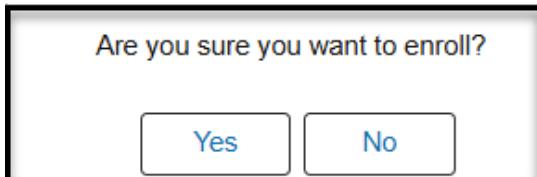
# Adding a Class

14. To enroll in the course(s), check the box(es) next to section course(s). Then click **Enroll**.



Your Shopping Cart										
Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
<input checked="" type="checkbox"/>	Open	Lecture - A39F(37617)	IDPT 8079 The Frontier of AI & Medicine	Fourth Year (AMC)				8.00	Open Seats 30 of 30	<a href="#">Change Preferences</a>
<a href="#">More meeting details available</a>										

15. Click **Yes** to confirm enrollment.

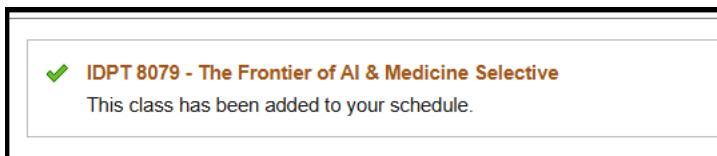


Are you sure you want to enroll?

**Yes** **No**

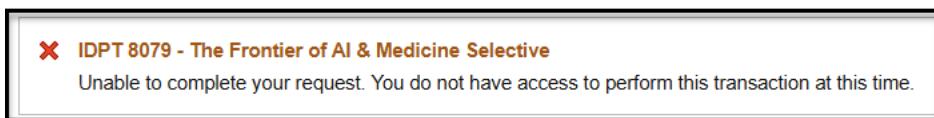
16. A confirmation screen will confirm which courses were added to the schedule.

a. If a course was added to the schedule, a success message will appear.



✓ IDPT 8079 - The Frontier of AI & Medicine Selective  
This class has been added to your schedule.

b. If a course(s) were unable to be added to the schedule, an error message will appear.



✗ IDPT 8079 - The Frontier of AI & Medicine Selective  
Unable to complete your request. You do not have access to perform this transaction at this time.

If there is an issue with adding a class, please contact the CU Anschutz Office of the Registrar ([Registrar@cuanschutz.edu](mailto:Registrar@cuanschutz.edu)) for additional assistance.