



University of Colorado **Denver | Anschutz Medical Campus**

### **Parking and Transportation Services Office**

Anschutz Medical Center – 1<sup>st</sup> Floor of Building 500

Hours: Monday – Friday 7:30 a.m. – 4:30 p.m.

Phone: (303) 724-2555

## **Parking Rate Calculation Methods**

Monthly permit parking rates are based on a calendar month starting either the 1<sup>st</sup> or 15<sup>th</sup> and cancelling on the 15<sup>th</sup> or last day of the month. The only exception is weekly parking. Your parking permit is based on your employment status on campus. If you are both an employee and a student on campus then your primary role with the University is that of an employee. You will be eligible for employee parking rates and the employee RTD Eco Pass which has to be requested by submitting an online application for all parking requests to sign up, renew, change or cancel.

## **Signing Up, Renewing, Changing and Cancelling**

Signing up for parking is only done Online! You should submit your application to sign up or cancel a week before you want to start or end parking. Visit [ucdenver.edu/parking](http://ucdenver.edu/parking) > choose permit parking > fill out appropriate form. You will receive an email copy of your application but parking is not active until we process your application which typically takes 1-2 business days unless it is a peak time like the start of a semester or a start of a month which then can take 3-5 business days. After your application has been processed we will email you with instructions on how to log into your parking account and set up your parking payments. Always check your spam folder if you do not see a response. Once you receive confirmation ***it is your responsibility to ensure that your parking is paid for.*** Missing fees will result in the deactivation of the parking permit.

## **Nights and Weekends Parking**

There is no charge for Nights and Weekends Parking for students, faculty and staff but you must apply using the online form. Gated permit parking has 24/7 access.

No Charge to park in the permit parking lots Monday through Friday 6:00 p.m. to 6:00 a.m. and all-day Saturday and Sunday. Access in or out of the lot will be denied outside of this time frame. Those still in the lot after 6:00am will need to call the phone number posted at the exit gate and will be required to pay the hourly parking rate upon exit.

# Reserved Parking

Reserved parking is located in designated areas of surface parking lots and in the Henderson Parking structure for those wanting closer parking. Reserved parking is at a higher permit cost of \$96 per month. Reserved spaces are not assigned. There are reserved sections and a virtual permit is assigned to the vehicle's license plate. The number of spaces for reserved parking is based on supply and demand, thus ensuring that space is always available for those who wish to utilize this parking option. Reserved Parking permits are not transferable between individuals. Parking access cannot be loaned, leased, borrowed or in any way transferred from one person to another. Such transfers may result in the individuals parking privileges being revoked. Reserved permit holders are issued a virtual permit and therefore are required to keep their account and vehicle information up to date with vehicles you may drive.

# Parking Maps

You can visit the following link <https://www.cuanschutz.edu/about/cu-anschutz-map> to view an interactive map of the campus to view the different parking options on campus. You can print the map by selecting the printing icon in the upper right corner of the map and dragging the red box over the area of the campus you wish to see.

# Forgetting Your Badge or Your Badge does not Open the Gate

If you forget your badge or your badge does not open the gate you are required to do the following:

1. Park in any of the visitor lots spaces (2x limit per 12 months) not including the Barbara Davis Lot, Henderson Garage or lots with spaces that have limited time (2 hour or 4 hour)
  - a. You must call us immediately when you park there and we will put you on a "do not ticket" list. If we are not open yet, you must leave a clear message with your 1.) name and ID number and 2.) your vehicle information including make, model and license plate number. If you do not call right away and get a ticket, you will be required to pay or appeal\* the ticket.

**\*\*\*\* Be Advised \*\*\*\*** If you choose to park in the Henderson Garage instead of a surface visitor lot when your badge is not working then you will be required to pay for your parking when you exit

\*Citations must be paid or appealed within 14 calendar days of receiving the issued citation. The Parking Office cannot waive or reduce any citations; citation must be appealed if you believe it was issued in error.

# Forgetting Your Badge continued

- Your badge is technically your parking permit
- Permit lots have a grey square at the gate to your left. This is the “reader”. Present only your CU Anschutz badge close to the reader and you will hear a beep and see the gate open
- If you have multiple badges, you have to keep all “other” badges in your vehicle presenting ONLY the CU Anschutz badge to the reader (hospital and Eco Pass stay inside the vehicle)
- Do not follow people in or out of the lots known as tailgating as your badge will not work the next time
- OPEN GATES: if you choose to drive through an open gate, you are ensuring that your badge will not work the next time. Scanning your badge at an open gate does beep but it will not be recognized by the system. The exception is if ALL gates are open then the University will reset badges typically at midnight so they work the next day
- Do not swipe other people in or out of the lots. If someone is having trouble getting in or out then they have to call the parking office.
- The badges and gates are on a looping system. This means that the reader knows when you are in the lots and when you are out of the lots, but you must stay on a constant loop of “in-out-in-out” for your badge to consistently work for you
- All of the permit lots are outdoors except for the Henderson Garage
- If you choose to park in the visitor lots because you cannot find parking where you want, this is fine, but you will have to pay and we will NOT reimburse you
- You may park in Henderson Garage at any time if you prefer to park in a covered area but if your badge is not working to open the gate then you will be required to pay for your parking when you pull a ticket. You need to park in a surface visitor lot above
- There is NO FREE PARKING on campus at any time.
- The enforcement officers will ticket you if you violate any parking restrictions such as:
  - parking on or over the lines including the front of your vehicle
  - non-payment in a visitor lot
  - non-payment in Reserved or Special Reserved stalls without a proper permit
  - parking in handicapped stalls without a handicap placard