



**ADVERTISEMENT FOR
REQUEST FOR QUALIFICATIONS (RFQ)
CONSULTING SERVICES**

State of Colorado

University of Colorado Denver | Anschutz Medical Campus (GFE)

Notice Number: PN20-114343

Notice Status: OPEN
Publish Date: 11/10/2021
Notice Revisions: 0
Revision Publish Date: NA

Project No: 20-114343
Project Title: CU Anschutz 2012 Master Plan Update
Estimated. Construction Cost: TBD

Settlement Notices

For all projects with a total dollar value above \$150,000 Notice of Final Settlement is required by C.R.S. 38-26-107(1).

Final Settlement, if required, will be advertised via: Electronic Media

Project Description

This University of Colorado Anschutz Medical Campus seeks to procure services to update the *Anschutz Medical Campus 2012 Facilities Master Plan* to cover the next ten years (2023 – 2032). The 2012 Plan outlined a ten year blueprint for growth, established a street network for future development, developed a set of design guidelines, and identified the necessary infrastructure to support anticipated growth.

CU Anschutz will retain the physical framework outlined in Part II of the Design & Development Guidelines from the 2012 plan. An accurate assessment of projected 10-year growth at the school/college and department level will be generated to develop a physical plan for growth on campus. Utility infrastructure projects required to support existing and future facilities will be developed. Parking and transportation needs will be revalidated. An updated financing plan for all efforts will be developed.

Scope of Services

In general, the completed Master Plan will include as a minimum the elements listed below. The range of services will be the subject of negotiations before execution of any contractual agreement.

Vision

- Goal, Objectives, and Principles

Development Plan

- Space Assessment and Analysis
- Enrollment and Population Projections
- Space Needs/Utilization Analysis
- Plan for New Projects and Renovations

Energy & Sustainability Plan

- Determine existing steam, chilled water, and electrical demands on campus.
- Assess remaining Central Utility Plant (CUP) capacity.
- Develop Energy Conservation and Sustainability projects and strategies.

Water Conservation Plan

- Determine existing water, sewer, and storm sewer generation on campus.
- Develop water conservation strategies to minimize water needs, use, and generation.
- Incorporate net-zero and
- Locate physical interventions to reduce storm flows and improve quality.

Transportation Plan

- Reverify current parking demands and generate future estimates.
- Develop strategies to improve signals and crossings.
- Develop bicycle, pedestrian, and non-motorized transportation improvements.
- Optimize light rail shuttle route
- Improve connections to RTD transit stops.

Implementation Plan

- Project Cost Estimates.
- Phasing Strategy for projects.
- Bundling of infrastructure projects.
- Identify means to finance projects.
- Set up a financing plan.

Firms meeting the minimum requirements may obtain the bidding documents on the website accompanying this advertisement.

University of Colorado Denver | Anschutz Medical Campus Facilities Projects – **Request for Qualifications** website:

<https://www.cuanschutz.edu/offices/facilities-management/construction-projects/RFQ>

Colorado CORE/ColoradoVSS:

<https://www.colorado.gov/pacific/osa/cdnoticces>

Other Information

Preference shall be given to Colorado resident bidders and for Colorado labor, as provided by law

Mandatory Pre-Bid Meeting: To ensure sufficient information is available to firms preparing submittals, a mandatory pre-submittal conference has been scheduled. The intent of this conference is to provide an overview of the campus and to have University of Colorado Anschutz Medical Campus staff available to discuss the project. Firms preparing submittals must have at least one individual attend in person and sign in to have their submittals accepted.

The Mandatory Pre-Bid Meeting will be held on zoom on **Wednesday November 17, 2021 at 1 pm (MST)**

ZOOM Attendee Information:

To receive an invitation for the on-line Zoom pre-submittal conference, you must pre-register in advance using the link below. Zoom attendance is for information purposes only.

<https://ucdenver.zoom.us/meeting/register/tJlrduqggD0sHNTfGJPqim1nAaPYH8sPturS>

Schedule/Submission Details

1. The schedule of events for the RFQ process and an outline of the schedule for the balance of the project is as follows:

Advertisement	11/10/2021
RFP Document Release	11/10//2021
Mandatory Pre-submittal Conference and Virtual Tour	11/17/2021, 1:00PM
Date Email Questions (Clarifications) Due	11/24/2021, 1:00PM
Date Email Responses Issued	12/3/2021
RFQ Submittals Due	12/10/2021, 1:00PM
Interview Short List Announced	1/7/2022
Oral Interviews	1/14/2022
Selection of Most Qualified Respondent	1/19/2022
Contract Approval(projected)	2/2/2022
Anticipated Start of Contract	2/13/2022

2. ONE (1) electronic copy is due **12/10/2021** and shall be received no later than **1:00 PM** (MD/ST), and shall be submitted via CU Denver Online RFQ Submission at the following address: https://ucdenverdata.formstack.com/forms/rfp_rfq_submission

Comments: **Late bids will be rejected without consideration. The University of Colorado Denver (GFE) and the State of Colorado assume no responsibility for costs related to the preparation of submittals.**

3. The above schedule is tentative. Responding teams shall be notified of revisions in a timely manner by email. Respondents may elect to verify times and dates by email, but no earlier than 36 hours before the schedule date and time.

Point of Contact/Clarification

Name: **Erik Balsley**
Agency: University of Colorado Denver | Anschutz Medical Campus (GFE)
Phone: NA
Email: Erik.Balsley@cuanschutz.edu

This Notice is also available on the web at:

Media of Publication(s):	University of Colorado Denver Anschutz Medical Campus Facilities Projects Website
Publication Dates:	11/10/21
VSS	https://codpa-vss.cloud.cgifederal.com/webapp/PRDVSS2X1/AltSelfService

**STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM**



**REQUEST FOR QUALIFICATIONS
FOR
PROFESSIONAL CONSULTING SERVICES (PROJECT MANAGEMENT)**

For The

University of Colorado Anschutz Medical Campus

For The

2012 Facility Master Plan Update

Project No. 20-114343

11/10/21

**STATE BUILDINGS PROGRAM
REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL CONSULTING SERVICES (PROJECT MANAGEMENT)**

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STATE BUILDINGS PROGRAM REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL CONSULTING SERVICES (PROJECT MANAGEMENT)

I. INTRODUCTION

A. PROJECT DESCRIPTION

A Request for Qualifications (RFQ) is solicited to update the Master Plan for the University of Colorado Anschutz Medical Campus in the City of Aurora, Colorado.

The University of Colorado Anschutz Medical Campus is a world-class medical destination at the forefront of transformative science, medicine, education and healthcare. It occupies over 250 acres on the site of the former Fitzsimons Army Medical Campus (FAMC). The campus is shared between the university (CU Anschutz) and Children's Hospital Colorado (CHCO) and the UCHHealth University of Colorado Hospital (UCH).

The *Anschutz Medical Campus 2012 Facilities Master Plan* outlined a ten year blueprint for growth of the three institutions on campus, established a street network for future development, developed a set of design guidelines, and identified the necessary infrastructure to support anticipated growth. The Colorado Department of Higher Education (CDHE) requires the campus to update this plan every ten years.

This update will cover the next ten years (2023 – 2032). CU Anschutz will retain the physical framework outlined in Part II of the Design & Development Guidelines from the 2012 plan. An accurate assessment of projected 10-year growth at the school/college and department level will be generated to develop a physical plan for growth on campus. Utility infrastructure projects required to support existing and future facilities will be developed. Parking and transportation needs will be revalidated. An updated financing plan for all efforts will be developed.

The selected consultant team will also engage adjacent stakeholders to identify key issues and opportunities related to urban design, planning systems, LEED, sustainability and zero carbon footprint. They include CHCO, UCH, the Rocky Mountain Regional Veteran's Affairs Medical Center (VAMC) to the east of campus, and the Fitzsimons Innovation Community (FIC) to the north. As needed or required, these efforts will be developed and coordinated with the City of Aurora.

CAMPUS INFORMATION AND PLANNING CONTEXT

- a. History: The history of the University of Colorado Anschutz Medical Campus dates to 1883 and the establishment of the SOM as the Department of Medicine and Surgery at CU Boulder which moved to a Denver location in 1924. The College of Nursing (CON) and School of Dental Medicine (SODM) later joined the SOM in Denver. In 1975, the site became the autonomous University of Colorado Health Sciences Campus (UCHSC). UCHSC and CU Denver merged in 2004.

Facing continued growth the UCHSC campus began to move to its present location in 1998. By 2009, the relocation of UCHSC was complete. In 2011, the consolidated university was renamed the University of Colorado Denver | Anschutz Medical Campus to reflect the continued support of the university by the Anschutz family.

- b. Location: CU Anschutz is located 9 miles east of CU Denver in northwest Aurora adjacent to its old historic downtown that is also known as Original Aurora. The 259.7-acre Anschutz Medical Campus (see *Appendix A*) contains over 3.2 million gross square feet (GSF) of parking and 12.6 million of other facilities between all three institutions.
- c. Schools/Colleges: CU Anschutz has six schools and colleges. They are the: SOM, CON, Skaggs School of Pharmacy and Pharmaceutical Sciences (SSOPPS), SODM, Colorado School of Public Health (CSPH), and Graduate School.
- d. Graduate Study: With the exception of a small Bioengineering program, all schools and colleges on the campus are focused on graduate education.
- e. Students: In 2020, CU Anschutz has more than 4,500 students from across the nation and many other countries.
- f. Degrees: The six professional schools offer over 40 degree programs.
- g. Workforce: In 2019, the Anschutz Medical Campus had a total employee population of approximately 24,583 people (not including patients or visitors). This includes 7,098 at UCH, 5,671 at CHCO, and 11,268 at CU Anschutz.
- h. CU Anschutz 2021-2026 Strategic Initiatives: These initiatives will guide the overall development of the campus over the next five years. They provide the mission, vision, and guiding framework for this effort on campus.
- i. University of Colorado 2021 – 2026 Strategic Plan: The University of Colorado also recently conducted a collaborative and inclusive strategic planning process to identify common themes that would help guide the university for the next five years and beyond. Within each of these four strategic pillars are specific goals for CU Anschutz.

B. ANTICIPATED SCOPE OF SERVICES

In general, the completed Master Plan will include as a minimum the elements listed below. The range of services will be the subject of negotiations before execution of any contractual agreement.

Vision

- Goal, Objectives, and Principles

Development Plan

- Space Assessment and Analysis
- Enrollment and Population Projections
- Space Needs/Utilization Analysis
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- Optimize light rail shuttle route
- Improve connections to RTD transit stops.

Implementation Plan

- Project Cost Estimates.
- Phasing Strategy for projects.
- Bundling of infrastructure projects.
- Identify means to finance projects.
- Set up a financing plan.

C. MINIMUM REQUIREMENTS

CU Anschutz believes a success Master Plan can best be achieved by a team of professional firms experienced in academic, student life and physical strategic planning for research universities.

Preferred consultancies will possess:

- Past experience with projects of similar scope and complexity;
- Experience with the Colorado Department of Higher Education standards and guidelines for space utilization and master planning;
- Planning experience with universities located within complex environments with multiple institutions, partners and affiliates;
- Experience in public /private ventures.

All lead professionals must be properly licensed, preferably in the State of Colorado; and Firms will be judged not only on comparable experience but also their ability to address issues critical to CU Denver as outlined in this RFQ document.

This is a Qualification Based Selection limited to Professional Services as defined in C.R.S.24-30-1402.

D. PROJECT MANAGER REQUIREMENTS

- The Project Manager is the point of contact for the owner and provides direction to the selected consultant team planner/architect and all other associated professionals and staff engaged in this effort.
- The Project Manager will monitor progress of the project and is responsible for compiling the necessary status and financial reports and all required documentation per State Buildings Programs.
- The Project Manager will be asked to participate in the establishment of end-user groups and to be sole responsibility to set-up and coordinate all meetings and interactions between the end-user groups, the planner/architect and associated consultancy team professionals and staff.
- The Project Manager, acting on behalf of the owner and with prior owner approval, must approve all changes to the project scope, cost and schedule and approve and accept the completed project.
- The Project Manager will report directly to the agencies State Buildings Delegate, who is responsible for over-all project administration.

E. SCHEDULE

Following is a detailed schedule of events for the RFQ process and an outline of the schedule for the balance of the project.

11/10/2021	RFQ Available for Consultants
11/17/2021	Pre-submittal Meeting (Mandatory)
11/24/2021	RFQ Questions Due in Writing (1:00 PM MST)
12/3/2021	Response to Questions
12/10/2021	RFQ Submission Due (1:00 PM MST)
1/7/2022	Notification of Short List
1/14/2022	Interviews: Short-Listed Teams
1/19/2022	Owner Selects Most Qualified Respondent
2/2/2022	Scope, Schedule, Fees Agreement Executed
2/13/2022	Project Begins
9/30/2022	Delivery of the DRAFT Master Plan
11/30/2022	Delivery of the FINAL Master Plan

If the submitting team would be unable to meet the delivery requirements for the DRAFT and FINAL Plans, please provide the earliest estimated date you can complete delivery in your letter of submittal. The Owner reserves the right to make the delivery offered a factor in the award of any contract resulting from this Request for Qualifications.

F. SELECTION PROCESS

The selection of a Master Planning Consultancy will be conducted in accordance with the Colorado Revised Statutes, 24-30-1401 et. Seq. The process will involve two stages: Submittals will be screened and scored; and a limited number of firms will be short listed and invited to participate in oral interviews.

CU Anschutz will attempt to negotiate a contract with the highest ranked firm following the interview segment. Following is additional information relative to the selection process:

1. Mandatory Pre-submittal Conference: To ensure sufficient information is available to firms preparing submittals, a mandatory pre-submittal conference has been scheduled. The intent of this conference is to provide an overview of campus and to have CU Anschutz staff available to discuss the project. Firms preparing submittals must attend and sign-in in order to have their submittals accepted.

ZOOM Attendee Information:

To receive an invitation for the on-line Zoom pre-submittal conference, you must pre-register in advance using the link below. Zoom attendance is for information purposes only.

<https://ucdenver.zoom.us/meeting/register/tJlrduqqqD0sHNTfGJPqim1nAaPYH8sPtUrs>

2. Pre-Submittal Questions:
To ensure sufficient information is available to firms preparing submittals, the owner will accept submitted written question relevant to this master planning project and the request for qualifications. Inquiries must be e-mailed to Erik Balsley at Erik.Balsley@cuanschutz.edu; copied to Mark Guerreo at Mark.Guerrero@cuanschutz.edu; and received by 1:00 PM MST, on or before Wednesday, 24 November 2021. Responses to the questions will be emailed to all respondents on 3 December 2021.

3. Submittals: Specific requirements for submittals and scoring criteria are detailed in II. SUBMITTAL REQUIREMENTS. In order to facilitate review, **ONE (1) PDF** of the submittals must be provided. Submittals must be received at:

CU Denver Online RFQ Submission:

https://ucdenverdata.formstack.com/forms/rfp_rfq_submission

Deadline for submission and receipt is: **12/10/2021 at 1:00 PM (MST).**

Late submittals will be rejected without consideration. University of Colorado Denver and the State of Colorado assume no responsibility for costs related to the preparation of submittals.

4. Screening Panel/Short List: Submittals will be evaluated by a panel of individuals selected in accordance with state policies. The panel will review and score the submittals. Firms ranked the highest will be invited to an oral interview. It is anticipated no fewer than three (3) or no more than five (5) firms will be interviewed.
5. Oral Interviews: It is anticipated that oral interviews will be conducted on January 14, 2022. Interviews will be conducted via Zoom. Key personnel from the firm and major consultants who will be directly involved with the project should attend the interview. The interview panel will, in particular, be interested in knowing about the project approach proposed and in meeting the individual(s) who will act as the primary contacts with CU Anschutz.

II. SUBMITTAL REQUIREMENTS

Firms will be judged not only on their past experience for the type of work involved, but also on their ability to address issues critical to the success of the project requirements outlined in this RFQ document. Following are elements that will be used to evaluate each firm's qualifications (**Note that the primary focus of the prequalification evaluation will be the firm's capability and the primary focus of the oral interview will be the proposed management team members' capabilities**):

A. PROJECT TEAM

Identify the project principal, the project manager, key staff and sub-consultants. Present a brief discussion regarding how the team's qualifications and experience relate to the specific project.

- Qualifications and relevant individual experience.
- Unique knowledge of key team members relating to the project.
- Experience on projects as a team.
- Key staff involvement in project management and on-site presence.
- Time commitment of key staff.
- Qualifications and relevant subconsultant experience.

B. FIRM/TEAM CAPABILITIES

- Are the lines of authority and coordination clearly identified?
- Are essential management functions identified?
- Are the functions effectively integrated? (e.g., subconsultants' role delineated)?
- Current and projected work load.

Note: Organization charts and graphs depicting your capacity may be included.

C. PRIOR EXPERIENCE

Use this portion of your submittal to describe relevant experiences with the project type described in this RFQ document and various services to be provided.

- Experience of the key staff and firm with projects of similar scope and complexity.
- Demonstrated success on past projects of similar scope and complexity.
- References.

Note: Include the name and current telephone number of the owner's project representative for every project listed.

D. PROJECT APPROACH

For the project and services outlined in the RFQ document, describe how you plan to accomplish the following project control and management issues:

- Budget Methodology/Cost Control.
 - Establish and maintain estimates of probable cost within owner's established budget.

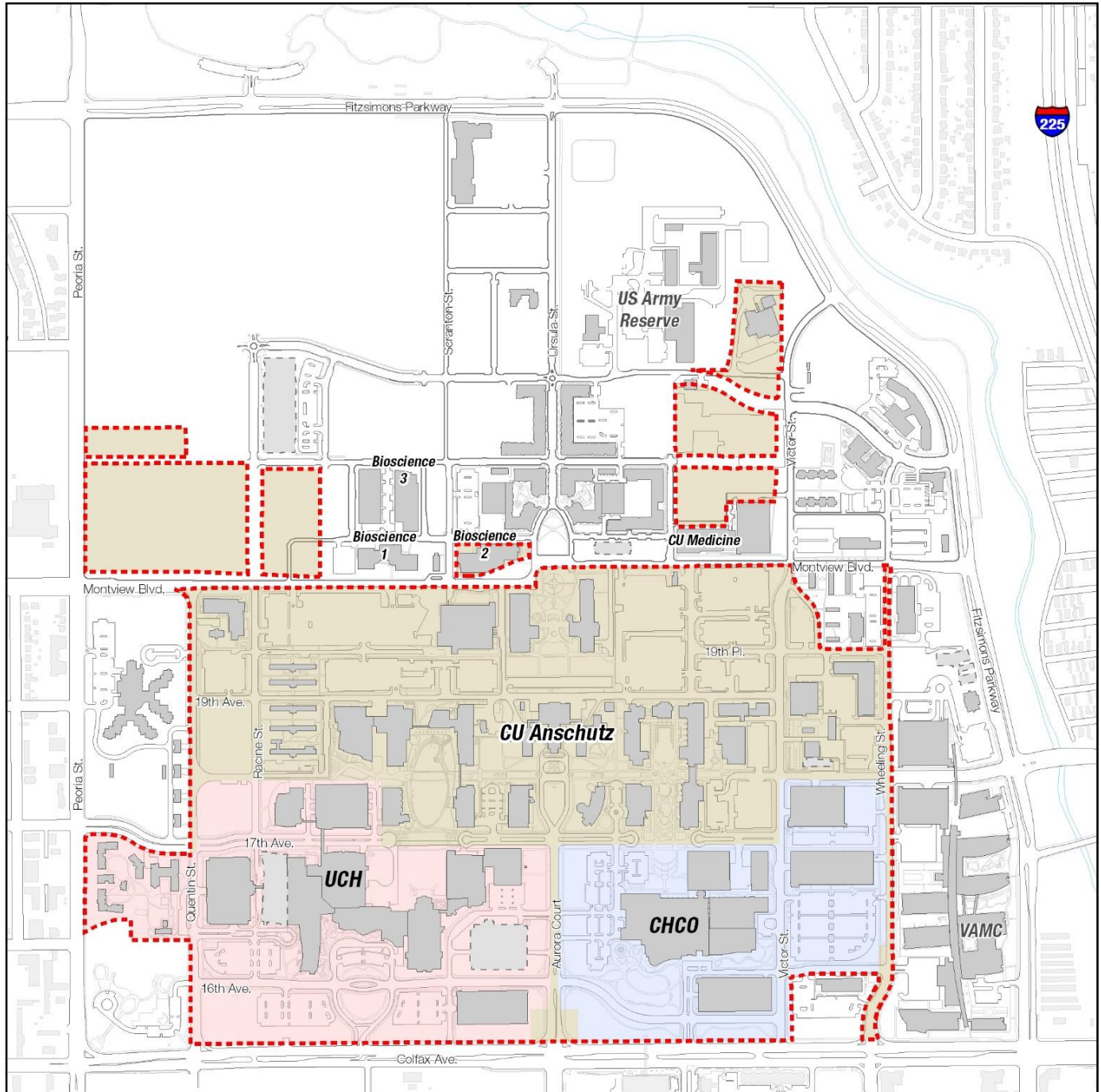
- Control consultant contract costs
- Coordinate value engineering activities
- Quality Control Methodology.
 - Insure State procedures are followed
 - Insure the project is designed for energy efficiency through the use of an integrated design process, life cycle costing, the use of an energy standard (current OSA energy code) and the specification of energy efficient materials, systems, and equipment
 - Insure the project is designed for durability and maintainability
- Schedule.
 - Manage the required work to meet the established schedule

E. WORK LOCATION

Describe where the prime and sub-consultants will do the key work elements of this project.

- Proximity of firm's office as it may affect coordination with the State's project representative and the potential project location.
- Firm's familiarity with the project area.
- Knowledge of the local labor and material markets.

Appendix A CU ANSCHUTZ MEDICAL CAMPUS MAP



- Anschutz Medical Campus
- CU Anschutz
- University of Colorado Hospital (UCH)
- Children's Hospital Colorado (CHCO)

- 10/20/2021 Building Status**
- Existing
 - Planned or Under Construction



Appendix A1
RELEVANT PLANS: WEB LINKS

[Anschutz Medical Campus 2012 Facilities Master Plan:](#)

- <https://www.cuanschutz.edu/2012FacilitiesMasterPlan>
- The Campus Design and Development Guidelines are included as Appendix VII.7

[CU Anschutz Strategic Initiatives](#)

- <https://www.cuanschutz.edu/offices/strategic-initiatives/strategic-initiatives>

[University of Colorado 2021 – 2026 Strategic Plan](#)

- <https://www.cu.edu/strategic-plan/>

Appendix B

**STATE BUILDINGS PROGRAM
PRELIMINARY SELECTION/EVALUATION FORM
FOR PROFESSIONAL CONSULTING SERVICES (PROJECT MANAGEMENT)**

QUALIFICATION BASED SELECTION (This form is to be used in the first step, i.e. short listing, for a Professional Consulting Services selection process.)

Evaluator #: _____ Date: _____
Name of Firm: _____
Name of Project: _____

RFQ REFERENCE
MINIMUM REQUIREMENTS Y ____ N ____

If the minimum requirements have not been met, specify the reason(s):

Acknowledgment and Attestation included: Y ____ N ____

SCORE (PROJECT SPECIFIC QUALIFICATIONS): Weight² x Rating³ = Score

1. PROJECT TEAM¹

- Qualifications and relevant individual experience. 6 x _____ = _____
- Unique knowledge of key team members relating to the project. 8 x _____ = _____
- Experience on projects as a team (as applicable). 4 x _____ = _____
- Key staff involvement in project management and on-site presence. 3 x _____ = _____
- Time commitment of key staff. 4 x _____ = _____
- Qualifications and relevant sub-consultant experience (as applicable). 5 x _____ = _____

2. FIRM/TEAM CAPABILITIES¹

- Are the lines of authority and coordination clearly identified 5 x _____ = _____
- Are essential management functions identified? 6 x _____ = _____
- Are the functions effectively integrated (e.g., sub-consultants' roles delineated, as applicable?) 5 x _____ = _____
- Current and projected work load. 4 x _____ = _____

3. PRIOR EXPERIENCE/PERFORMANCE¹

- Experience of the key staff and firm with projects of similar scope and complexity. 8 x _____ = _____
- Demonstrated success on past projects of similar scope

- and complexity.
- References.

$$\begin{array}{r} \underline{\quad 7 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \\ \underline{\quad 5 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \end{array}$$

4. PROJECT APPROACH¹

- Budget methodology/cost control.
- Quality control methodology.
- Schedule maintenance methodology.

$$\begin{array}{r} \underline{\quad 6 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \\ \underline{\quad 6 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \\ \underline{\quad 3 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \end{array}$$

5. WORK LOCATION¹

- Proximity of firm's office as it may affect coordination with the state's project manager and the potential project location.
- Firm's familiarity with the project area.
- Knowledge of the local labor and material markets.

$$\begin{array}{r} \underline{\quad 2 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \\ \underline{\quad 7 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \\ \underline{\quad 6 \quad} \times \underline{\quad\quad} = \underline{\quad\quad} \end{array}$$

TOTAL SCORE: _____ ⁴

NOTES:

1. **Criteria:** Agencies/Institutions are encouraged to include additional criteria that reflect unique characteristics of the project under each category to help determine the submitter's overall qualifications.
2. **Weights:** Agency/Institutions to assign weights, using whole numbers, to all criteria on evaluation forms for inclusion into RFQ document and prior to evaluations.
3. **Ratings:** Evaluator to assess the strength of each firms qualifications and assign a numerical rating of 1 to 5 with 5 being the highest rating. (Use whole numbers)
4. **Total Score:** Includes the sum of all criteria. Note: a passing score (as a percentage of the total points available) is optional and should be assigned by the agency/institution prior to evaluation.

Appendix B1

**STATE BUILDINGS PROGRAM
ORAL INTERVIEW SELECTION/EVALUATION FORM
PROFESSIONAL CONSULTING SERVICES (PROJECT MANAGEMENT)**

QUALIFICATION BASED SELECTION (This form is to be used in the second step, i.e. oral interview, for a Professional Consulting Services selection process.)

Evaluator #: _____ Date: _____
Name of Firm: _____
Name of Project: _____

SCORE (OVERALL QUALIFICATIONS)¹:	Weight² x Rating³ = Score
1. PROJECT TEAM ¹	_30_ x _____ = _____
2. TEAM CAPABILITIES ¹	_20_ x _____ = _____
3. PRIOR EXPERIENCE ¹	_20_ x _____ = _____
4. PROJECT APPROACH ¹	_15_ x _____ = _____
5. WORK LOCATION ¹	_10_ x _____ = _____
TOTAL SCORE:	_____ ⁴

NOTES:

- 1. Criteria:** Agencies/Institutions are encouraged to include additional criteria that reflect unique characteristics of the project under each category to help determine the submitter's overall qualifications.
- 2. Weights:** Agency/Institutions to assign weights, using whole numbers, to all criteria on evaluation forms for inclusion into RFQ document and prior to evaluations.
- 3. Ratings:** Evaluator to assess the strength of each firms qualifications and assign a numerical rating of 1 to 5 with 5 being the highest rating. (Use whole numbers)
- 4. Total Score:** Includes the sum of all criteria. Note: a passing score (as a percentage of the total points available) is optional and should be assigned by the agency/institution prior to evaluation.

Appendix B2

**STATE BUILDINGS PROGRAM
REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL CONSULTING SERVICES (PROJECT MANAGEMENT)
FINAL RANKING MATRIX**

QUALIFICATION BASED SELECTION

(This form is to be used separately to rank and determine the most qualified professional consulting services firm for both the preliminary and interview evaluations)

FIRM	QUALIFICATIONS SCORE ¹						CUMULATIVE ² TOTAL SCORE	RANK ³
	EVAL #1	EVAL #2	EVAL #3	EVAL #4	EVAL #5	EVAL #6		

NOTES:

1. Insert total score from each evaluator's PRELIMINARY SELECTION AND INTERVIEW SELECTION/EVALUATION FORMS. DO NOT combine scores of the two evaluations.
2. Add all evaluators' total scores to determine the cumulative score. NOTE: Each firm's cumulative total score should be as a percentage of the total points available.
3. Rank all firms with the highest scoring firm being the most qualified.

Appendix C

[CONSULTANTS AGREEMENT \(SC-5.3\)](#)

URL if link above does not work

<https://drive.google.com/file/d/19F2MF12uhNu1DY29MQUiDz6K1THmhl8l/view>

Appendix D

[CERTIFICATION AND AFFIDAVIT REGARDING UNAUTHORIZED IMMIGRANTS](#)

URL if link above does not work

<https://drive.google.com/file/d/0ByG39KP3LPICQINOeUxSV2JmN1k/view?resourcekey=0-oyYb-0jV7ZJ210ewmlqWCg>

Appendix E

ACKNOWLEDGEMENT AND ATTESTATION FORM

By responding to these guidelines, the respondent(s) certify that he/she has reviewed the Agreement and its Exhibits contained herein, and is familiar with their terms and conditions and finds them expressly workable without change or modification.

I certify and declare that the foregoing is true and correct.

Subscribed on _____ at _____,
Date City
_____, State of _____,
County State

Applicant or Corporate Officer Signature Date

Witness Date

NOTE: Use full corporate name and affix corporate seal (if available).

(Seal)