SECTION 00 63 58 – CHANGE ORDER LOG (CM/GC)

PART 1 - GENERAL

1.1 RELATED ITEMS (Not Applicable)

1.2 SUMMARY (Not Applicable)

1.3 DEFINITIONS (Not Applicable)

1.4 CHANGE ORDER LOG
   A. State of Colorado form “Change Order Log”
   B. A copy of the above noted form is attached to the end of this section.

1.5 PROCEDURE (Not Applicable)

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 00 63 58
# State Buildings and Real Estate Programs

**Change Order Management**

## Change Order Log

<table>
<thead>
<tr>
<th>CO</th>
<th>COP</th>
<th>COB</th>
<th>Initiation Date</th>
<th>Initiator</th>
<th>Description</th>
<th>Value Added</th>
<th>Cont Code</th>
<th>Impact Cost</th>
<th>Impact Time</th>
<th>Status</th>
<th>Reason for Change</th>
<th>Resolution / Comment</th>
</tr>
</thead>
</table>

**TOTALS:**

- **Cost:** $0
- **Time:** 0

**Org Contract:**

- **Amount:** $0.00
- **New Contract Amount:** $0

**Contingency Codes:**

- **DSC:** Deferring Site Conditions: Either encountered on site or in the building structure due to existing conditions not identified or detected during initial investigations.
- **BA:** Bid Alternates: Implementation of either additive or deductive bid alternates due to favorable/unfavorable base bid results. The functionality of the project is not compromised by implementation of deductive alternates.
- **AV:** Added Value: Change work represents essential work necessary to achieve original scope of work but was not identified in the original bid documents due to omission.
- **UPG:** Upgrades: Change work due to voluntary upgrading by agency/institution of materials and/or equipment/systems within original scope of work. Justification is to be based on durability, energy efficiency, aesthetics, etc.

**Status Codes:**

- **OPN:** Open Item: Item has been submitted by Contractor for review by A/E and owner.
- **APP:** Approved for Processing: Closed item; CO has been processed or item voided.