

FOR BUILDING MAINTENANCE, PLEASE CALL THE CUSTOMER SERVICE CENTER AT 303.724.1777

Building	Bldg ID	Building Administrator	Email Contact	Building or Floor Coordinator	Posting Approval Method		Facilities Management	
					Stamp	Honor System	Director	Manager
Anschutz Medical Campus								
Academic Office 1	L15	Vanessa Valesquez (Building, Primary)	VANESSA.VALESQUEZ@CUANSCHUTZ.EDU	Suzann Staal (Building, Secondary)		x	Gregory Gibson	Heath DeJager
Anschutz Health Sciences Building	P12	Heath DeJager (Building)	HEATH.DEJAGER@CUANSCHUTZ.EDU		x		Gregory Gibson	Heath DeJager
Anschutz Health Sciences Building	P12	Suzann Staal (3rd thru 7th floors, Primary)	SUZANN.STAAL@CUANSCHUTZ.EDU	Vanessa Valesquez (3rd thru 7th floors, Secondary)	x		Gregory Gibson	Heath DeJager
Barbara Davis Center for Childhood Diabetes	M20	Suzann Staal (3rd & 4th Floors - Labs, Primary)	SUZANN.STAAL@CUANSCHUTZ.EDU	Vanessa Valesquez (3rd & 4th Floors - Labs, Secondary)	x		Gregory Gibson	Stephen Marsh
Barbara Davis Center for Childhood Diabetes	M20	Tai-Ping Hartwell (1st floor - Clinics)	tai-ping.hartwell@cuanschutz.edu	Marian Rewers (1st Floor - Clinic)	x		Gregory Gibson	Stephen Marsh
Barbara Davis Center for Childhood Diabetes	M20	Matthew Espinoza	matthew.espinoza@ucdenver.edu	Marian Rewers (2nd Floor - Clinical Research)	x		Gregory Gibson	Stephen Marsh
Building 400	Q09	Vanessa Valesquez (Building, Primary)	VANESSA.VALESQUEZ@CUANSCHUTZ.EDU	Suzann Staal (Building, Secondary)	N/A	N/A	Gregory Gibson	Heath DeJager
Building 401	R09	Vanessa Valesquez (Building, Primary)	VANESSA.VALESQUEZ@CUANSCHUTZ.EDU	Suzann Staal (Building, Secondary)	N/A	N/A	Gregory Gibson	Heath DeJager
Building 402	S09	Vanessa Valesquez (Building, Primary)	VANESSA.VALESQUEZ@CUANSCHUTZ.EDU	Suzann Staal (Building, Secondary)	N/A	N/A	Gregory Gibson	Heath DeJager
Building 406	T09	Christine Gillen	CHRISTINE.GILLEN@CUANSCHUTZ.EDU		N/A	N/A	Gregory Gibson	Heath DeJager
Building 407	U09	Jessica Richardson	jessica.richardson@cuanschutz.edu			x	Gregory Gibson	Heath DeJager
Building 531	X28	Dan Dix	daniel.dix@cuanschutz.edu		N/A	N/A	Gregory Gibson	Heath DeJager
Building 533	R24	Neil Krauss (Building, Primary)	NEIL.KRAUSS@CUANSCHUTZ.EDU	Vanessa Valesquez (Building, Secondary)	N/A	N/A	Gregory Gibson	Gregory Gibson
Building 534	S26	Neil Krauss (Building, Primary)	NEIL.KRAUSS@CUANSCHUTZ.EDU	Vanessa Valesquez (Building, Secondary)	N/A	N/A	Gregory Gibson	Gregory Gibson
Campus Safety and Emergency Preparedness	P34	Randy Repola	RANDY.REPOLA@CUANSCHUTZ.EDU					
Campus Services	T36	Vimol Mitchell	VIMOL.MITCHELL@CUANSCHUTZ.EDU			x	Gregory Gibson	Heath DeJager
Central Utility Plant	S34	Scott Roen	scott.roen@cuanschutz.edu		N/A	N/A	Gregory Gibson	Scott Roen
Education 1	P26	Carl Johnson	carl.johnson@cuanschutz.edu	Suzann Staal (School of Medicine areas only)	x		Gregory Gibson	Stephen Marsh
Education 2 North	P28	Carl Johnson	carl.johnson@cuanschutz.edu	Al Schmidt (3rd-5th flr - College of Nursing areas only)	x		Gregory Gibson	Stephen Marsh
Education 2 South	L28	Carl Johnson	carl.johnson@cuanschutz.edu	Suzann Staal (3rd-5th flr - School of Medicine areas only)	x		Gregory Gibson	Stephen Marsh
Environmental Health & Safety	R30	Ethan Carter	ethan.carter@cuanschutz.edu		N/A	N/A	Gregory Gibson	Stephen Marsh
Fitzsimons Building(Bldg. 500)	Q20	Neil Krauss	NEIL.KRAUSS@CUANSCHUTZ.EDU			x	Gregory Gibson	Gregory Gibson
Fulginiti Pavilion for Ethics & Humanities	R27	Katie Rhine	kathryn.rhine@cuanschutz.edu		N/A	N/A	Gregory Gibson	Stephen Marsh
Health & Wellness Center	V08	Luciana Smith	luciana.smith@cuanschutz.edu		x	N/A	Gregory Gibson	Gregory Gibson
Health Sciences Library	V23	Douglas Stehle	douglas.stehle@cuanschutz.edu		x		Gregory Gibson	Stephen Marsh
School of Dental Medicine	L26	Todd Hinshaw	todd.hinshaw@cuanschutz.edu			x	Gregory Gibson	Stephen Marsh
Nighthorse Campbell Native Health Building	M24	Erin Poole	erin.poole@cuanschutz.edu		x		Gregory Gibson	Stephen Marsh
PASCAL	P30	Michael Kelty	michael.kelty@cuanschutz.edu		N/A	N/A	Gregory Gibson	Stephen Marsh
Perinatal Research Fac.	AK32	Suzann Staal	SUZANN.STAAL@CUANSCHUTZ.EDU	Georgina Garza	N/A	N/A	Gregory Gibson	Heath DeJager
Pharmacy & Pharmaceutical Sciences	V20	Andrew Rotz	andrew.rotz@cuanschutz.edu	Suzann Staal (3rd flr)		x	Gregory Gibson	Gregory Gibson
Parking Lots		Del Quiel	udalio.quiel@cuanschutz.edu		x			Del Quiel
Research 1 North	P18	Vanessa Valesquez (Building, Primary)	VANESSA.VALESQUEZ@CUANSCHUTZ.EDU	Suzann Staal, Newman Forrester (Building, Secondary)		x	Gregory Gibson	Gregory Gibson
Research 1 South	L18	Vanessa Valesquez (Building, Primary)	VANESSA.VALESQUEZ@CUANSCHUTZ.EDU	Suzann Staal (Building, Secondary)		x	Gregory Gibson	Gregory Gibson
Research 2	P15	Vanessa Valesquez (Building, Primary)	VANESSA.VALESQUEZ@CUANSCHUTZ.EDU	Suzann Staal (Building, Secondary)		x	Gregory Gibson	Heath DeJager
Landscaping/Wayfinding	N/A	Del Quiel	udalio.quiel@cuanschutz.edu		x		Del Quiel	Steven Esquibel
Denver Campus								
Academic Building 1	N/A	Genia Herndon	genia.herndon@ucdenver.edu	Nimol Hen		x	Gregory Gibson	David Tilton
Business School	N/A	Andi Denton	ANDI.DENTON@UCDENVER.EDU	Connie Amen		x	Gregory Gibson	David Tilton
City Heights	N/A	Brian Moffat	BRIAN.MOFFITT@UCDENVER.EDU			x	Gregory Gibson	David Tilton
CU-Denver Building	N/A	Jim Nelson	jim.nelson@ucdenver.edu			x	Gregory Gibson	David Tilton
Health and Wellness Center	N/A	Franklin Harrison	FRANKLIN.HARRISON@UCDENVER.EDU			x	Gregory Gibson	David Tilton
Lawrence Street Center	N/A	Jim Nelson	jim.nelson@ucdenver.edu			x	Gregory Gibson	David Tilton
Learning Commons	N/A	Jim Nelson	jim.nelson@ucdenver.edu			x	Gregory Gibson	David Tilton
Lynx Crossing	N/A	Brian Moffat	BRIAN.MOFFITT@UCDENVER.EDU	Meloni Rudolph Crawford		x	Gregory Gibson	David Tilton

Any changes to this list need to be sent to Alicia Harper, Customer Service Manager, Alicia.Harper@cuanschutz.edu

Responsibilities of the Building Administrator (BA) include, but not limited to:

1. Provide a focal point for information for building occupants which helps facilitate resolution to various building issues.
2. If occupants have difficulties getting facilities issues resolved through normal channels, this individual can help elevate the issue and help with getting the problem solved.
3. This individual is typically in a high position and familiar with the facilities management staff who able/responsible to work on solutions.
4. Review and approve of requests for posting signs and notifications in conformance with the university policies on postings, signage, and art.
5. Ensure that university-wide policies related to events and activities in each building are followed, and any requests for exemptions are properly managed.
6. Proactively report any concerns regarding Security, Safety and Facility needs, and communicate building specific information to occupants.
7. Authorize control badge access and key requests for their facility.
8. In the case of larger buildings, it is recommended that the BA ask others to be coordinators for the various floors, and these people would work with the BA in the event complaints need to be elevated for action.
9. When requesting directories to be manually changed - submit request to Building Administrator (BA) and BA will submit to Customer Service Center (CSC); CSC will create a work order to Dave Regennitter.
10. When requesting changes for the electronic directories - submit requests to OIT-DigitalSignage@cuanschutz.edu.