**NINe-Month Temporary**

**POS#TBD**

**Job Description:**

This position will be responsible for assisting in complete application processing including the following:

**Nature of Work:**

**Examples of Work Performed:**

**Temporary Questionnaire:**

• Are the job duties provided in the job description performed on a temporary basis?

• Do you plan to fill the job on a permanent basis? If yes, please explain.

• Is the individual a current student?

• Is the individual a PERA retiree?

• Anticipated start date:

• First and last name of the temporary hire & Email:

• Hourly rate of pay: $

• Speed type to be charged: