

Application for Candidacy Step-by-Step



1

Navigate to <https://powerforms.docusign.net/ca5a67aa-ba91-4b9f-8c29-c762a5a481cb?env=na3&acct=8aeefa9c-3db6-4b89-8514-9d1c1d018f4d&accountId=8aeefa9c-3db6-4b89-8514-9d1c1d018f4d>

2

Fill in your information as the student.

A screenshot of a web form titled "Student" for a Docusign application. The form is set against a light gray background. At the top, there is a heading "Student" in bold. Below it, the text "Your Name: *" is followed by a text input field containing the placeholder "Full Name". An orange circle highlights the "Full Name" text. Below this, the text "Your Email: *" is followed by a text input field containing the placeholder "Email Address". At the bottom of the form, there is a section titled "Program Administrator (required)" in bold. The form is flanked by two vertical gray bars on either side.

Fill in the legal name and email for each signing role listed below. Signers will receive an email inviting them to sign this document.

Please enter your name and email to begin the signing process.

Student

Your Name: *

Full Name

Your Email: *

Email Address

Please provide information for any other signers needed for this document.

Program Administrator (required)

3

REQUIRED: Fill in information for Program Administrator and Program Director

Full Name

Your Email: *

Email Address

Please provide information for any other signers needed for this document.

Program Administrator (required)

Name:

Full Name

Email:

Email Address

Advisor (if applicable)

4

Name:

Full Name

Email:

Email Address

Program Director (required)

Name:

Full Name

Email:

Email Address

Graduate School Admin

5

PhD Students and MS Thesis Students: Include Advisor information

Name:

Full Name

Email:

Email Address

Advisor (if applicable)

Name:

Full Name

Email:

Email Address

Co-Advisor (if applicable)



Double check spelling of names and email addresses!

6

Keep Graduate School information

The screenshot shows a web form with several input fields. At the top, there is a partially visible field labeled "Full Name". Below it is an "Email:" label followed by an "Email Address" input field. The next section is titled "Graduate School Admin" and includes a "Name:" label with an input field containing "Maddie Parker", followed by an "Email:" label and an input field containing "maddie.parker@cuanschutz.edu". The final section is titled "Graduate School" and includes a "Name:" label with an input field containing "Graduate School". An orange circle highlights the "Graduate School Admin" title.

Full Name

Email:

Email Address

Graduate School Admin

Name:

Maddie Parker

Email:

maddie.parker@cuanschutz.edu

Graduate School

Name:

Graduate School

7

Click "Begin Signing"

This screenshot shows the same web form as the previous one, but with the "Begin Signing" button at the bottom highlighted by an orange circle. The form fields contain the same information: "Maddie Parker" for the first name, "maddie.parker@cuanschutz.edu" for the email, "Graduate School Admin" for the admin name, "maddie.parker@cuanschutz.edu" for the admin email, "Graduate School" for the school name, and "grad.forms@cuanschutz.edu" for the school email.

Maddie Parker

Email:

maddie.parker@cuanschutz.edu

Graduate School Admin

Name:

Graduate School

Email:

grad.forms@cuanschutz.edu

Begin Signing

8 Select your degree type

DocuSign Envelope ID: 99EABF98-9479-4FC9-A6DF-74AB7DD30E27

Graduate School
UNIVERSITY OF COLORADO
ANSCHUTZ MEDICAL CAMPUS

Application for Candidacy

This application is to be completed by the student, recommended by the appropriate designated faculty, and submitted to the Graduate School by the published deadline.

Degree for which you are applying for candidacy: ☐ Master's ☐ PhD Date: January 8,

Name as on University Records (Last, First Middle): Parker, Madison Student Number: 11111111

Email Address: maddie.parker@cuanschutz.edu

Degree/Program: -- select -- Option/Emphasis: (If Applicable)

For Doctoral Students Only: Preliminary Exam Date: **For Master's Students Only:** Degree Plan: ☐ Thesis (Plan I) ☐ Non-Thesis (Plan II) Approx. semester in which you are graduating:

9 Fill in your student information.

DocuSign Envelope ID: 99EABF98-9479-4FC9-A6DF-74AB7DD30E27

Graduate School
UNIVERSITY OF COLORADO
ANSCHUTZ MEDICAL CAMPUS

Application for Candidacy

This application is to be completed by the student, recommended by the appropriate designated faculty, and submitted to the Graduate School by the published deadline.

Degree for which you are applying for candidacy: ☐ Master's ☐ PhD Date: January 8, 2025 | 10:37:29 AM

Required - Text 7

Name as on University Records (Last, First Middle): Student Number:

Email Address: maddie.parker@cuanschutz.edu

Degree/Program: -- select -- Option/Emphasis: (If Applicable)

For Doctoral Students Only: Preliminary Exam Date: **For Master's Students Only:** Degree Plan: ☐ Thesis (Plan I) ☐ Non-Thesis (Project/Plan II) Approx. semester in which you are graduating:

Certificate (if applicable):

10 Select your Degree and Program

ANSCHUTZ MEDICAL CAMPUS

This application is to be completed by the student, recommended by the appropriate designated faculty, and submitted to the Graduate School by the published deadline.

Degree for which you are applying for candidacy: ☐ Master's ☐ PhD Date: January 8,

Name as on University Records (Last, First Middle): Student Number:

Email Address:

Required - Degree, Program: Option/Emphasis: (If Applicable)

For Doctoral Students Only: Preliminary Exam Date:

For Master's Students Only: Degree Plan: ☐ Thesis (Plan I) ☐ Non-Thesis (Plan II) Approx. semester in which you are graduating:

Certificate (if applicable):

Examination Committee (Master's - List your final examination committee) (Doctoral - List your comprehensive exam committee)

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11 Master's Students: Fill in Degree Plan and Graduation Semester

PhD Students: Fill in Preliminary Exam Date

START

This application is to be completed by the student, recommended by the appropriate designated faculty, and submitted to the Graduate School by the published deadline.

Degree for which you are applying for candidacy: ☐ Master's ☐ PhD Date: January 8,

Name as on University Records (Last, First Middle): Student Number:

Email Address:

Degree/Program: Option/Emphasis: (If Applicable)

For Doctoral Students Only: Preliminary Exam Date:

For Master's Students Only: Degree Plan: ☐ Thesis (Plan I) ☐ Non-Thesis (Plan II) Approx. semester in which you are graduating:

Certificate (if applicable):

Examination Committee (Master's - List your final examination committee) (Doctoral - List your comprehensive exam committee)

Chair: Member:

Member: Member:

Member: Member:

12 Fill in committee member names

START

Degree/Program -- select --

Option/Emphasis: (If Applicable)

For Doctoral Students Only:
Preliminary Exam Date:

For Master's Students Only:
Degree Plan: ☐ Thesis (Plan I) ☐ Non-Thesis (P
Approx. semester in which you are graduating:

Certificate (if applicable):

Examinations: Optional - Text 15 **Master's - List your final examination committee) (Doctoral - List your comprehensive ex**

Chair:

Member:

Member:

Member:

Member:

Member:

Sign

↓

Student Signature:

To be Completed by the Student's Graduate Program:
The admission of to candidacy for the degree is recommended by the

Name

semester hours.

Do Not Include

13 Fill in course information exactly as listed on transcript. Do not include courses that received a grade below B-.

MS students: Do not include any research or thesis credits in this section.

PhD students: Do not include any 8990 credits in this section (i.e. CANB 8990).

Enter text

FINISH

FINIS

START

Docusign Envelope ID: 99EABF98-9479-4FC9-A6DF-74AB7DD30E27

List courses below that will apply toward your degree in chronological order (**beginning with the oldest ending with the most current**). Course numbers/names, credit hours, and grades must match those re your transcript. YOU MAY NOT SIMPLY ATTACH A TRANSCRIPT. Transfer courses and thesis/dissert project/ report hours should be listed in the appropriate sections of this form.






Instructor (First Initial, Last Name)	Semester	Year	Title of Courses Taken at University of Colorado	Department and Course Number	Semester Hours	Grade

14 MS Students: Fill in research or thesis credits

PhD Students: Fill in 8990 credits

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Enter text FINISH FINIS

- Application for Candidacy

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Thesis, Dissertation, Research Paper, Project or Report Hours

Instructor (First Initial, Last Name)	Semester	Year	Thesis/Dissertation Project/Report	Department and Course Number	Semester Hours	Grade

15 Fill in any transfer credits here

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Enter text FINISH FINIS

START

Transfer Credits

Courses taken as non-degree an at other CU campuses are not considered transfer, since they appear on your transcript.

Institution at Which Courses were Taken	Semester	Year	Title of Courses to be Transferred	Department and Course Number	Semester Hours	Grade

16 Sign the form to send to the next person.

START

Approx. semester in which you are graduating:

Certificate (if applicable:)

Examination Committee (Master's - List your final examination committee) (Doctoral - List your comprehensive exam co

Chair:

Member:

Member:

Member:

Required - Sign Here

Member:

Student Signature:

Sign

↓

To be Completed by the Student's Graduate Program:

The admission of

Name

to candidacy for the

degree is recommended by the

program upon completion of the minimum requirements of

semester hours. The co

listed on the following pages have been approved for use toward the degree.

Advisor Name

Advisor Signature

Co-Advisor Name

Co-Advisor Signature

Do Not Include Dissertation Hours