



## Do's & Don'ts of:

# PRACTICING GOOD IP HYGIENE

### Don't do this >

- ✘ *FILE PATENTS yourself on discoveries that were made in your role at CU.*
- ✘ *SHARE OR PUBLISH ideas that might have the potential to become a product.*
- ✘ *BRAINSTORM new products with industry representatives without a contract.*
- ✘ *DROP YOUR IDEAS into random AI tools.*
- ✘ *WRITE DOWN what patents block you or why something isn't patentable*
- ✘ *SIGN AGREEMENTS (CDAs, NDAs, etc.) yourself.*
- ✘ *ADD THIRD-PARTY SOFTWARE (even open source) into your code without checking.*
- ✘ *IGNORE SIGNATURE REQUESTS from Innovations or IP attorneys.*

### Do this >

- ✔ *SUBMIT AN INVENTION DISCLOSURE so that you can appropriately protect ideas.*
- ✔ *TALK TO INNOVATIONS before publishing to not inadvertently spoil your opportunity to patent.*
- ✔ *MAKE CONNECTIONS with industry but reach out to Innovations before having detailed conversations.*
- ✔ *USE COPILOT OR CHATGPT in the campus environment.*
- ✔ *ASK INNOVATIONS—we'll loop in an IP attorney on your behalf.*
- ✔ *LET INNOVATIONS HANDLE who should review and sign.*
- ✔ *TALK TO INNOVATIONS FIRST if you need to use third party code.*
- ✔ *RESPOND PROMPTLY, check spam folders, and reach out with questions!*





## Anschutz

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