### University of Colorado Payroll Calendar – Denver and Anschutz – January 2023

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Sat/Sun</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Year’s Day Observed 2</strong></td>
<td><strong>2</strong></td>
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<td><strong>5</strong></td>
<td><strong>6</strong></td>
</tr>
<tr>
<td>UCCS, AMC, UCD, SYS closed</td>
<td><strong>BW uploads due 9 am</strong></td>
<td>Run Payroll Register BW122422</td>
<td><strong>Run Payroll Register BW122422</strong></td>
<td><strong>BW122422 PAYDAY (Pay Run ID BW122422)</strong></td>
<td><strong>PPE 01/07/23</strong></td>
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<tr>
<td></td>
<td><strong>NO OFF-CYCLE THIS WEEK</strong></td>
<td><strong>PULL DEADLINE 10 AM: BW PPE 122422</strong></td>
<td><strong>NO OFF-CYCLE THIS WEEK</strong></td>
<td><strong>NO OFF-CYCLE THIS WEEK</strong></td>
<td><strong>Pay Run ID BW010723</strong></td>
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<td>*</td>
<td><strong>Earn dates 12/25/22-01/07/23</strong></td>
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<tr>
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<td><strong>11</strong></td>
<td><strong>12</strong></td>
<td><strong>13</strong></td>
<td><strong>14/15</strong></td>
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<tr>
<td><strong>MLK Day</strong></td>
<td><strong>UCB, SYS, UCCS, Anschutz, UCD closed</strong></td>
<td><strong>Processing OC010523</strong></td>
<td><strong>BW uploads due 5 pm</strong></td>
<td><strong>Processing BW010723</strong></td>
<td><strong>2</strong></td>
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<tr>
<td>(Bank holiday)</td>
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<td></td>
<td></td>
<td><strong>PPE 01/21/23</strong></td>
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<tr>
<td><strong>16</strong></td>
<td><strong>17</strong></td>
<td><strong>18</strong></td>
<td><strong>19</strong></td>
<td><strong>20</strong></td>
<td><strong>21/22</strong></td>
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<tr>
<td><strong>Processing MN013123</strong></td>
<td><strong>Run Payroll Register BW010723</strong></td>
<td><strong>PULL DEADLINE 10 AM: BW PPE 010723</strong></td>
<td><strong>MON uploads due 5 pm</strong></td>
<td><strong>Processing MN013123</strong></td>
<td><strong>Pay Run ID BW010723</strong></td>
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<td><strong>NO OFF-CYCLE THIS WEEK</strong></td>
<td><strong>Pay Run ID MN013123</strong></td>
<td><strong>BW010723 PAYDAY</strong></td>
<td><strong>Pay Run ID BW012123</strong></td>
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<tr>
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<td><strong>NO OFF-CYCLE THIS WEEK</strong></td>
<td><strong>Earn dates 01/08-01/21/23</strong></td>
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<td><strong>23</strong></td>
<td><strong>24</strong></td>
<td><strong>25</strong></td>
<td><strong>26</strong></td>
<td><strong>27</strong></td>
<td><strong>28/29</strong></td>
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<tr>
<td><strong>Processing MN013123</strong></td>
<td><strong>Run Payroll Register MON PPE 01/31/23</strong></td>
<td><strong>Processing OC011923</strong></td>
<td><strong>BW uploads due 5 pm</strong></td>
<td><strong>PULL DEADLINE 10 AM: MON PPE 013123</strong></td>
<td><strong>MON PPE 01/31/23</strong></td>
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<td><strong>OC011923 uploads due 5 pm</strong></td>
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<td><strong>Processing BW012123</strong></td>
<td><strong>PAYDAY</strong></td>
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<td><strong>30</strong></td>
<td><strong>31</strong></td>
<td><strong>MON PPE 01/31/23 PAYDAY</strong></td>
<td><strong>MON PPE 01/31/23</strong></td>
<td><strong>MON PPE 01/31/23</strong></td>
<td><strong>MON PPE 01/31/23</strong></td>
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<td><strong>Run Payroll Register BW012123</strong></td>
<td><strong>Pay run ID MN013123</strong></td>
<td><strong>Processing OC012623</strong></td>
<td><strong>OC012623 uploads due 5 pm</strong></td>
<td><strong>OC011923 PAYDAY</strong></td>
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</table>

**No Off-Cycle Payroll – for the week of January 2nd and 16th. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.**

*Last updated 12/9/21*
### University of Colorado Payroll Calendar – Denver and Anschutz – February 2023

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
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<tr>
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<td>Processing OC012623</td>
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<td>BW012123 PAYDAY (Pay Run ID BW012123) OC012623 PAYDAY</td>
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<td>PULL DEADLINE 10 AM: BW PPE 012123</td>
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<td>OC012623 PAYDAY</td>
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<td>PULL DEADLINE 10 AM: BW PPE 020423 NO OFF-CYCLE THIS WEEK</td>
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<td>CU Denver @ 5 pm (MON 2/28) Vacation Payout Forms due to HR</td>
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<td>MON uploads due 5 pm</td>
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<td>Pay Run ID BW020423 NO OFF-CYCLE THIS WEEK</td>
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<td>PULL DEADLINE 10 AM: MON PPE 022823 Processing BW021823 OC021623 PAYDAY</td>
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<td>MON PPE 02/28/23 PAYDAY Pay run ID MN022823</td>
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<td>29</td>
<td>Processing BW021823</td>
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</table>

**No Off-Cycle Payroll – for the week of February 13th. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.**
No Off-Cycle Payroll – for the week of March 20th. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.
# University of Colorado Payroll Calendar – Denver and Anschutz – April 2023

<table>
<thead>
<tr>
<th>Monday</th>
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<td>1/2</td>
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<td>PPE 04/01/23</td>
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<td>Earn dates 03/19-04/01/23</td>
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<td>8/9</td>
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<tr>
<td>OC033023 uploads due 5 pm</td>
<td>Processing OC033023</td>
<td>BW uploads due 5pm</td>
<td>Processing BW040123 OC033023 PAYDAY</td>
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<tr>
<td><strong>Run Payroll Register BW040123</strong></td>
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<td>OC040623 uploads due 5 pm</td>
<td>PULL DEADLINE 10 AM: BW PPE 040123 Processing OC040623</td>
<td>CU Denver @ 5 pm (MON 4/30) Additional Pay Deadline MON Data Entered for approval</td>
<td>BW040123 PAYDAY (Pay Run ID BW040123) OC040623 PAYDAY CU Denver @ 5 pm (MON 4/30) Vacation Payout Forms due to HR</td>
<td>15/16</td>
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<td>21</td>
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<tr>
<td>MON uploads due 5 pm Pay Run ID MN043023 Processing MN PPE 04/30/23 NO OFF-CYCLE THIS WEEK</td>
<td>Processing MN043023 NO OFF-CYCLE THIS WEEK *</td>
<td>Processing MN043023 BW uploads due 5pm Run Payroll Register MON PPE 04/30/23 Processing BW041523 NO OFF-CYCLE THIS WEEK *</td>
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<td>24</td>
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<td>28</td>
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<tr>
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<td>Run Payroll Register BW041523</td>
<td>OC042023 uploads due 5 pm</td>
<td>PULL DEADLINE 10 AM: MON PPE 043023 PULL DEADLINE 10 AM: BW PPE 041523 Processing OC042023</td>
<td>MON PPE 04/30/23 PAYDAY Pay run ID MN043023 BW041523 PAYDAY (Pay Run ID BW041523) OC042023 PAYDAY</td>
<td>PPE 04/29/23 Pay Run ID BW042923</td>
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<td>Earn dates 04/16-04/29/23</td>
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**No Off-Cycle Payroll – for the week of April 17th.** Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.
University of Colorado Payroll Calendar – Denver and Anschutz – May 2023

<table>
<thead>
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<th>Friday</th>
<th>Sat/Sum</th>
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<td>OC042723 uploads due 5 pm</td>
<td>BW uploads due 5pm</td>
<td>Processing BW042923 OC042723 PAYDAY</td>
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<td>6/7</td>
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<td>OC050423 uploads due 5 pm</td>
<td>PULL DEADLINE 10 AM: BW PPE 042923 Processing OC050423</td>
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<td>8</td>
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<td>11</td>
<td>12</td>
<td>PPE 05/13/23 Pay Run ID BW051323</td>
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<td>NO OFF-CYCLE THIS WEEK *</td>
<td>NO OFF-CYCLE THIS WEEK *</td>
<td>MON uploads due 5 pm Pay Run ID MN053123 Processing MN PPE 05/31/23 BW uploads due 5pm</td>
<td>Processing MN053123 NO OFF-CYCLE THIS WEEK *</td>
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<td>20/21</td>
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<td>CU Denver @ 5 pm (MON 5/31) Additional Pay Deadline MON Data Entered for approval</td>
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<td>MON uploads due 5 pm</td>
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<td>PPE 05/27/23 Pay Run ID BW052723</td>
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<td>Run Payroll Register MON PPE 05/31/23 Processing BW051323 OC051823 uploads due 5 pm</td>
<td>Run Payroll Register BW051321 PULL DEADLINE 10 AM: BW PPE 051323 Processing OC051823</td>
<td>PULL DEADLINE 10 AM: MON PPE 053123 BW051323 PAYDAY (Pay Run ID BW051323) OC051823 PAYDAY</td>
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<td>31</td>
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<tr>
<td>Memorial Day ALL CAMPUSES CLOSED (Bank holiday)</td>
<td>OC052523 uploads due 5 pm</td>
<td>MN053123 PAYDAY Pay Run ID MN053123 Processing OC052523</td>
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</table>

No Off-Cycle Payroll – for the week of May 15th. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.
<table>
<thead>
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<th>Tuesday</th>
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<th>Sat/Sun</th>
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<tbody>
<tr>
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<td><strong>BW uploads due 5pm</strong></td>
<td>OC052523 PAYDAY</td>
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<td>Processing BW052723</td>
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<tr>
<td>Run Payroll Register</td>
<td>OC060123 uploads due 5 pm</td>
<td>PULL DEADLINE 10 AM: BW PPE 052723 Processing OC060123</td>
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<td>3/4</td>
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<td>BW uploads due 5pm</td>
<td>BW052723 PAYDAY</td>
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<td>Processing BW052723</td>
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<td></td>
<td>Processing OC060823</td>
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<td>OC060123 PAYDAY</td>
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<td>Run Payroll Register</td>
<td>MON uploads due 5 pm Pay Run ID MN063023 Processing MN PPE 06/30/23 NO OFF-CYCLE THIS WEEK *</td>
<td>Processing MN063023 PULL DEADLINE 10 AM: BW PPE 061023 NO OFF-CYCLE THIS WEEK *</td>
<td>Processing MN063023</td>
<td>Run Payroll Register MON PPE 06/30/23 BW061023 PAYDAY (Pay Run ID BW061023 NO OFF-CYCLE THIS WEEK *)</td>
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<td>24/25</td>
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<td>PPE 06/24/23 Pay Run ID BW062423</td>
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<td>Earn dates 06/11-06/24/23</td>
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<td>Run Payroll Register</td>
<td>OC062223 uploads due 5 pm</td>
<td>PULL DEADLINE 10 AM: MON PPE 063023 Processing OC062223</td>
<td>BW uploads due 5pm</td>
<td>MN063023 PAYDAY Pay Run ID MN063023 Processing BW062423 OC062223 PAYDAY</td>
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**No Off-Cycle Payroll – for the week of June 19th.** Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.