

HR Professional Development Program

2025 – 2026

Date	Time	Course Topics	Projected Instructors
September 10	8:30am – 5:00pm	HR Foundations The Path to Exceptional Productivity	Kaitlin Norris and Andrea Duran
October 1	8:30am – 5:00pm	Keys to Hiring Success (Talent Acquisition) Demystifying HR Operations	Talent Acquisition Team HR Operations Team
November 5	8:30am – 5:00pm	Lead with Trust: Inspiring Greatness in Teams Navigating Change	Andrea Duran and Kaitlin Norris
December 3	8:30am – 5:00pm	HR Technology Creativity Bootcamp	HR IT (HR IT Team) Kaitlin Norris
January 14	8:30am – 5:00pm	DISC for HR Professionals Understanding Emotional Intelligence	Kaitlin Norris
February 4	8:30am – 5:00pm	Employee Relations 101 Critical Conversations	Employee Relations and Performance Team Debbie Lammers
March 4	8:30am – 5:00pm	The Essential Skills for the Unofficial Project Manager	Andrea Duran
April 1	8:30am – 5:00pm	Meeting Advantage Creative Problem Solving	Kaitlin Norris Debbie Lammers
May 6	8:30am – 5:00pm	Presentation Advantage <i>Capstone Presentations (afternoon with manager attendance and present graduation certificates)</i>	Kaitlin Norris

NOTE: Location to be determined (on the Anschutz Medical Campus). Lunch breaks will also be provided on each session date, normally around 12pm and are generally 1 hour, however these may fluctuate due to curriculum timing/pacing.